

Holy Cross College (Autonomous), Nagercoil
Kanyakumari District, Tamil Nadu.
Accredited with A⁺ by NAAC - IV cycle – CGPA 3.35

Affiliated to
Manonmaniam Sundaranar University, Tirunelveli



Semester I - IV
PG Guidelines & Syllabus
DEPARTMENT OF SOCIAL WORK



2023-2026
(With effect from the academic year 2024-2025)

Issued from
THE DEANS' OFFICE

Vision

Empowering the young women as change makers in the society through networking with various agencies, inculcating professional values and attributes which lead to the holistic development of the society.

Mission

- To motivate the students towards social concern and problems through inculcation of democratic and humanitarian values.
- Sensitize the various issues in the society for the empowerment of marginalized and vulnerable people.
- Applying skills in social work practice and social work research in different fields for achieving desirable changes and development.
- To facilitate entrepreneurship and career guidance through activity-based learning.
- To create global competencies through internship programme.

Graduate Attributes

Graduates of our College develop the following attributes during the course of their studies.

➤ **Creative thinking:**

Equipping students with hands-on-training through skill-based courses and promote startup.

➤ **Personality development:**

Coping with increasing pace and change of modern life through value education, awareness on human rights, gender issues and giving counselling for the needful.

➤ **Environmental consciousness and social understanding:**

Reflecting upon green initiatives and understanding the responsibility to contribute to the society; promoting social and cultural diversity through student training and service-learning programmes.

➤ **Communicative competence:**

Offering effective communication skills in both professional and social contexts through bridge courses and activities of clubs and committees.

➤ **Aesthetic skills:**

Engaging mind, body and emotions for transformation through fine arts, meditation and exercise; enriching skills through certificate courses offered by Holy Cross Academy.

➤ **Research and knowledge enrichment:**

Getting in-depth knowledge in the specific area of study through relevant core papers; ability to create new understanding through the process of critical analysis and problem solving.

➤ **Professional ethics:**

Valuing honesty, fairness, respect, compassion and professional ethics among students. The students of social work adhere to the *National Association of Social Workers Code of Ethics*

➤ **Student engagement in the learning process:**

Obtaining extensive and varied opportunities to utilize and build upon the theoretical and empirical knowledge gained through workshops, seminars, conferences, industrial visits and summer internship programmes.

➤ **Employability:**

Enhancing students in their professional life through Entrepreneur development, Placement & Career guidance cell.

➤ **Women empowerment and leadership:**

Developing the capacity of self-management, team work, leadership and decision making through gender sensitization programmes.

Programme Educational Objectives (PEOs)

PEOs	Upon Completion of MSW Degree programme, the graduates will be able to:	Mapping with Mission
PEO 1	the graduates use scientific knowledge to solve social issues and pursue research.	M1,M2,M3,M4
PEO 2	our graduates will continue to learn and advance their careers in industry both in public and private sectors, government and academia.	M3,M4
PEO 3	the graduates will attain professional knowledge and practice to work in different fields of social settings transferring one's knowledge, skills and expertise to community (community can incorporate local, municipal, national and international scope) with professional ethics and values	M2,M3,M4,M5

Program Outcomes(POs)

POs	Upon completion of M.S.W. programme, the graduates will be able to:	Mapping with PEOs
PO-1	design and undertake individual research and innovative technologies which will contribute to the future ideological and societal development.	PEO-1
PO-2	Articulate critically to address the emerging national and global challenges with an ethical outlook.	PEO-3
PO-3	equip to practice personal reflection and self-correction to assure continual professional development.	PEO -3
PO-4	apply knowledge of social systems and human behavior to promote social change, problem solving in human relationship.	PEO -3
PO-5	Integrate various theories and methodologies relating to social and environmental contexts	PEO -3
PO-6	Perform the professionalism and team spirit and exhibit leadership, communication and managerial skills.	PEO -3
PO-7	train professional social worker to be independent and lifelong learning in the broadest context of socio-cultural, economic, environmental, political and psychological changes in the society.	PEO -2

Programme Specific Outcomes(PSOs)

PSOs	Upon completion of M.S.W. programme, the graduates will be able to:	Mapping with POs
PSO1	developability to identify, formulate and analyze complex social problems using social work knowledge through placements in service organizations and in open community.	PO4
PSO2	acquireskillstopracticevaluesandethicsofsocialworkpracticeswithdiverseand vulnerable populations.	PO 2
PSO3	apply social work methods, research based activities and research to facilitate realistic understanding and contribute to the societal development.	PO 1
PSO4	develop appropriate resources, use technology and innovative methods to enhance theoretical knowledge and practical wisdom.	PO1,PO3
PSO5	conduct appropriate programmes for sustainable development by giving orientation about environmental transformation and developing knowledge about sustainable development.	PO 5
PSO6	enhance interpersonal and intra-personal skills for the efficient and competent personal and professional role performance with various groups of professional and para-professional teams.	PO6,PO7

Eligibility Norms for Admission

A passing minimum of 50% in any Bachelor Degree under any recognized university.

Duration of the Programme: 2 year

Medium of Instruction: English

Passing Minimum:

A minimum of 50% in the external examination and an aggregate of 50% are required. There is no minimum pass mark for the Continuous Internal Assessment.

Components of Social Work Programme

Components	Maximum Marks / Course	Total Marks
Core Courses	11x100	1100
Field Work Practical	4x100	400
Elective Courses	4x100	400
Core Research Project	1x100	100
Block Field Work Training	3x100	300
Total Marks		2300

Course Structure**Distribution of Hours and Credits****(i) Curricular Courses**

Course	Sem.I	Sem.II	Sem. III	Sem. IV	Total	
					Hours	Credits
Core Course– Theory	7(5) + 6(4) + 6(4)	6(4)+ 7(4) + 6(4)	6(4) + 6(4)	6(4) + 6(4) + 6(4)	92	61
Field Work Practical	6(4)	6(4)	6(4)	6(4)		
Elective Course-Theory	5(3)	5(4)	5(3)+ 5(4)	-	20	14
Core Research Project	-	-	-	6 (5)	6	5
Skill Enhancement Course	-	(1)	2(2)	-	2	3
Block Field Work Training	-	(2)	(2)	(2)	-	6
Professional Competence Course	(1)	-	-	(1)	-	2
Total	30 (21)	30 (23)	30(23)	30 (24)	120	91

Total Number of Hours =120

(ii) Co-curricular Courses

Course	SEMESTER				Total
	I	II	III	IV	Credits
Life Skill Training –I	-	(1)	-	-	1
Life Skill Training –II	-	-	-	(1)	1
Field Project	(1)		-		1

Specific Value-Added Courses	(1)	(1)		2
Generic Value-Added Courses		(1)	(1)	2
MOOC		(1)	(1)	2
Community Engagement Activity (UBA)		(1)		1

Total Number of Credits = 91 + (10)

Non-academic courses are mandatory and conducted outside the regular working hours.

Courses Offered

Courses Offered

SEMESTER I

Course Code	Title of the Course	Credits	Hours
WP231CC1	Core Course I - Social Work Profession	5	7
WP231CC2	Core Course II - Social Case Work	4	6
WP231CC3	Core Course III - Social Group Work	4	6
WP241FP1	Field Work Practical I – Observation Visit	4	6
WP241EC1	Elective Course I: a) Society and Human Behaviour	3	5
WP241EC2	Elective Course I: b) Sociological and Psychological Foundations for Social Work		
WP231EC3	Elective Course I: c) Human Growth and Development		
WP231PC1	Professional Competence Course I: Rural Camp	1	-
Total		21	30

SEMESTER II

Course Code	Title of the Course	Credits	Hours
WP232CC1	Core Course IV - Community Organization and Social Action	4	6
WP242CC2	Core Course V - Social Work Research and Statistics	4	7
WP232CC3	Core Course VI - Social Welfare Administration and Social Legislation	4	6
WP242FP1	Field Work Practical II – Concurrent field Work	4	6
WP242EC1	Elective Course II; a) Green Social Work	4	5
WP232EC2	Elective Course II: b) Entrepreneurship Development		
WP232EC3	Elective Course II: c) Employability Skills of Social Workers		
WP232SE1	Skill Enhancement Course I Alternative Media Street Theatre	1	-
WP232BF1	Block Field Work training I: Summer Internship Training	2	
Total		23	30

SEMESTER III

Course Code	Title of the Course		Credits	Hours
WP233CC1	Core	CD Rural Community Development	4	6

WP233CC2	Course VII	HRM	Human Resource Management		
WP233CC3		M&P	Medical Social Work		
WP233CC4	Core Course VIII	CD	Tribal Development in India	4	6
WP233CC5		HRM	Labour Legislations		
WP233CC6		M&P	Mental Health and Psychiatric Disorders		
WP233FP1	Field Work Practical III-Concurrent Field Work			4	6
WP233EC1	Elective Course III: a) Disaster Management			3	5
WP233EC2	Elective Course III: b) Corporate Social Responsibility				
WP233EC3	Elective Course III: c) Hospital Administration				
WP233EC4	Elective Course IV: a) Public health in India			4	5
WP233EC5	Elective Course IV: b) Counselling in Social Work				
WP233EC6	Elective Course IV: c) Psychological counselling theory and practice.				
WP233SE1	Skill Enhancement Course II Skills for Competitive Examinations			2	2
WP233BF1	Block Field Work Training II: Summer Internship			2	-
Total				23	30

SEMESTER IV

Course Code	Title of the Course			Credits	Hours
WP234CC1	Core Course IX	CD	Urban Community Development	4	6
WP234CC2		HRM	Industrial Relations and Employee Welfare		
WP234CC3		M&P	Psychiatric Social Work		
WP234CC4	Core Course X	CD	NGO Management	4	6
WP234CC5		HRM	Organizational Behaviour		
WP234CC6		M&P	Clinical Social Work		
WP234CC7	Core Course XI	CD	Social Work practice in project management	4	6
WP234CC8		HRM	Strategic Human Resource Management		
WP234CC9		M&P	Therapeutic Intervention in Social Work		
WP234FP1	Field Work Practical IV-Concurrent field Work			4	6
WP234RP1	Core Research Project			5	6
WP234BF1	Block Field Work Training III: Internship			2	-
WP234PC1	Professional Competence Course II: Study Visit			1	-
Total				24	30

Specific Value Added Course

Semester	Course Code	Title of the Course	Credits	Hours
I	WP231V01	Communication For Social Work	1	30
I	WP231V02	Life Skills for Social Work	1	30
III	WP233V01	Criminology and Forensic Science	1	30
III	WP233V02	Dynamics Of Human Behaviour	1	30

Self Learning Course

Semester	Course Code	Title of the Course	Credits
III	WP233SL1	Social Psychology	1
IV	WP234SL1	Addiction Intervention and Rehabilitation	1

Co-curricular Courses

Semester	Code	Title of the Course	Credit
I & II	PG23LST1	Life Skill Training	1
I	WP231FP1	Field Project	1
II&IV	-	MOOC	1+1
II	PG232CE1	Community Engagement Activity (CEA)	1
III & IV	PG23LST2	Life Skill Training	1
I & III	WP231V01/ WP233V01	Specific Value-added Course	1+1
II & IV	GVAC2401- GVAC24--	Generic Value-added Course	1+1
Total			10

Total Number of Credits = 91 + (10)

Examination Pattern**Curricular Courses:****i) Core Course / Elective Course**

Internal: External–25:75

Continuous Internal Assessment (CIA)

Internal Components and Distribution of Marks

Components	Marks
Internal test (2) (40 marks)	10
Quiz (2) (20 marks)	5
Seminar (10 marks)	5
Assignment: (Model Making, Exhibition, Role Play, Group Discussion, Problem Solving, Class Test, Open Book Test (Minimum three items per course) (30 marks)	5
Total	25

Question Pattern

Internal Test	Marks	External Exam	Marks
Part A 4 x 1 (No choice)	4	Part A 10 x 1 (No choice)	10

Part B 2 x 6 (Internal choice)	12	Part B 5 x 6 (Internal choice)	30
Part C 2 x 12 (Internal choice)	24	Part C 5 x 12 (Internal choice)	60
Total	40	Total	100

ii) Field Work Practical

(Observation visit & Rural camp, Block Placement training and Concurrent field work) Internal: 75 marks

External: 25 marks

Total Marks: 100

Observation visit & Rural camp:**Internal Components and Distribution of Marks**

Internal Components	Marks
Regularity for IC	10
Reporting	10
Mobilizing resources	10
Community Participation	10
Propaganda	10
Documentation	15
Mock Viva-Voce	10
Total	75

Question pattern

External Exam	Marks
Viva-Voce	25
Total	25

Concurrent Fieldwork:**Internal Components and Distribution of Marks**

Internal Components	Marks
Regularity for IC	10
Reporting	5
Mobilizing resources	10
Community Participation	10
Propaganda	5
Documentation	10
Marks from the agency	20
Mock Viva-Voce	5
Total	75

Question pattern

External Exam	Marks
Viva-Voce	25
Total	25

iii) Block Placement Training:**Internal Components and Distribution of Marks**

Internal Components	Marks
Regularity for IC	15

Daily Report	10
Documentation	15
Marks from the agency	25
Mock Viva-Voce	10
Total	75

Question pattern

External Exam	Marks
Viva-Voce	25
Total	25

iv) Core Research Project:**Internal Components and Distribution of Marks**

Internal Components	Marks
Regularity for IC	10
Introduction	10
Review of Literature	10
Methodology	10
Analysis and Interpretation	10
Findings and suggestion	10
Bibliography	5
Documentation	5
Mock Viva-Voce	5
Total	75

Question pattern

External Exam	Marks
Viva-Voce	25
Total	25

v) Skill Enhancement CourseRatio of Internal and External = **25: 75****SEC I -Internal and External Components and Distribution of Marks**

Components	Marks
Internal Assignment:(Acrobatics, animal tricks, Mime, Clowning, Comedy, Dance, Singing, Puppeteering)	25
External Designing /Creating a street play and displaying it in public.	75
Total	100

SEC II - Internal Components and Distribution of Marks

Components	Marks
Internal test (2)	15
Quiz (2)	10
Total	25

Question Pattern

Internal Test	Marks	External Exam	Marks
Part A 2 x 2 (No Choice)	4	Part A 5 x 2 (No Choice)	10
Part B 3 x 4 (Open choice Three out of Five)	12	Part B 5 x 4 (Open choice any Five out of Eight)	20
Part C 1 x 9 (Open choice One out of Three)	9	Part C 5 x 9 (Open choice any Five out of Eight)	45
Total	25	Total	75

Co-Curricular Courses:**(i) Life Skill Training****Internal Component**

Components		Marks
Life Skill Training -I	Album (20 pages)	30
	Group Activity (Group of 5 students)	20
	Total	50
Life Skill Training -II	Case Study (30 pages)	50
	Total	50

External Component

Written Test	Five out of Seven (5 x 10)	50
	Total	50

(ii) Field Project:

Components	Marks
Field Work	50
Field Project Report & Viva-voce	50
Total	100

(iii) Specific Value-Added Courses & Generic Value-Added Courses:

Components	Marks
Internal	25
External	75
Total	100

(iv) Community Engagement Activity-UBA

Internal Component	
Component	Marks
Attendance (Field Work)	30
Participation	20
Total	50

External Component

Component	Marks
Group Project Report/ Case Study (10-15 pages in print)	50
Total	50

v)Self-learning course:

Question Pattern

Internal Test	Marks	External Exam	Marks
Part A 5 x 5 (Open choice Five out of Eight)	25	Part A 15 x 5 (Open choice any Five out of Eight)	75
Total	25	Total	75

Outcome Based Education (OBE)**(i) Knowledge levels for assessment of Outcomes based on Blooms Taxonomy**

S. No.	Level	Parameter	Description
1	K1	Knowledge/Remembering	It is the ability to remember the previously learned
2	K2	Comprehension/Understanding	The learner explains ideas or concepts
3	K3	Application/Applying	The learner uses information in a new way
4	K4	Analysis/Analysing	The learner distinguishes among different parts
5	K5	Evaluation/Evaluating	The learner justifies a stand or decision
6	K6	Synthesis /Creating	The learner creates a new product or point of view

(ii) Weightage of K – levels in Question Paper**Number of questions for each cognitive level:**

Assessment	Cognitive Level	K1			K2			K3			K4, K5, K6			Total
		A	B	C	A	B	C	A	B	C	A	B	C	
Internal Test	Part													
	No. of Questions	1	1	-	-	-	-	1	-	1	2	1	1	8
External Examination	Part													
	No. of Questions	3	-	1	3	1	1	1	2	1	3	2	2	20

Evaluation

- The performance of a student in each Course is evaluated in terms of percentage of marks with a provision for conversion to grade points.
- Evaluation for each Course shall be done by a Continuous Internal Assessment (CIA) by the Course teacher as well as by an end semester examination and will be consolidated at the end of the semester.
- There shall be examinations at the end of each semester, for odd semesters in October / November; for even semesters in April / May.
- A candidate who does not pass the examination in any course (s) shall be permitted to re-appear in such failed course (s) in the subsequent examination to be held in October / November or April / May. However, candidates who have arrears in Practical Examination(s) shall be permitted to re-appear for their arrears only along with Regular Practical examinations in the respective semester.
- Viva- voce: Each candidate shall be required to appear for Viva-voce Examination in defense of the Project.
- The results of all the examinations will be published in the College website.

Conferment of the Master's Degree

A candidate shall be eligible for the conferment of the Degree of Master of Arts / Science/ Commerce only if the minimum required credits for the programme thereof (91 +10 credits) is earned.

Grading System

For a semester examination:

Calculation of Grade Point Average for End Semester Examination:

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the course}}{\text{Sum of the credits of the courses (passed) in a semester}}$$

For the entire programme:

Cumulative Grade Point Average (CGPA) $\frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

where

C_i - Credits earned for course i in any semester

G_i - Grade point obtained for course i in any semester

n - semester in which such courses were credited

Final Result**Conversion of Marks to Grade Points and Letter Grade**

Range of Marks	Grade Points	Letter Grade	Description
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good
50-59	5.0-5.9	B	Average
00-49	0.0	U	Re-Appear
ABSENT	0.0	AAA	ABSENT

Overall Performance

CGPA	Grade	Classification of Final Results
9.5-10.0	O+	First Class – Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

*The candidates who have passed in the first appearance and within the prescribed semester are eligible.

Field Work Instruction

Practical training is an integral part of social work education. This practical training is

given to the students during the two years of study through various programmes such as orientation programme, observation visits, Rural camp, Community organization Programmes, school social work, study tour, Summer Placement training, Block Placement Training and Research Work.

Students can be involved in intervention during emergency situations like riots, cyclone and earthquake and specific time-bound, issue- based campaigns (this is as per NAAC Manual for Self-Study of Social work Institutions, October 2005)

Fieldwork is the core curricular activity of the MSW course. Hence, 100%attendance of the student is mandatory. In case of absentees on any count, additional fieldwork needs to be planned and scheduled. Work hours should be completed.

Working Days

A student has to work on two days a week for Skill Enhancement course. Every week 15 hours of concurrent fieldwork (7.5hours+7.5hours) on the said two days is mandatory. Compensation of fieldwork is admissible only on the grounds of prolonged illness /disability/reasonable cause as decided by the members of the faculty in a department meeting

Role of Field Work Supervisors (Faculty Members)

- Hold individual conferences of at least 10 minutes 'duration per student, per week.
- Check students' recordings on a weekly basis make written comments on the record and discuss the same in the individual conferences.
- Conduct at least one group conference in a week.
- Make regular visits to the field work settings for discussion of the students' plans and progress.
- Faculty field work supervisors are actively involved in the field works setting.
- Written/audio/video recordings of students' field work are used for classroom teaching

Teaching Methodology

The curriculum transaction will involve Lectures, interactive discussions, Group assignments/discussions, providing reading material for reflection and discussions, Article/news item reviews, Skill labs, individual conference, community outreach, Field based case studies/discussions and analysis, Field Visits and Guest Lectures.

SEMESTER I
CORE COURSE I: SOCIAL WORK PROFESSION

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231CC1	4	2	-	-	4	7	105	25	75	100

Prerequisites: To understand the Social Work

Learning Objectives:

1. To understand the evolution of Social Work and its emergence as a Profession.
2. To enable the students to comprehend the significance of professional values, ethics in both micro and macro social work practice

Course Outcomes

On the successful completion of the course, student will be able to		
1	aware an in-depth knowledge on the basic concepts of social work.	K1
2	understand the historical background of social work in west and India.	K2
3	articulate the student to be familiar with philosophies, ethics and values of social work.	K3
4	analyse the significance of models in social work.	K4
5	evaluate implication of social work education and field work.	K5

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate

Units	Contents	No. of Hours
I	Fundamental concepts of Social Work: Social Work - Definition, Objectives, Philosophy and scope. Concept of related term: Social Service – Social Development – Social Transformation – Social Reform – Social Defence - Difference between Social service and Social Work - Introduction to the Methods of Social Work.	21
II	Historical Development of Social Work: Evolution of Social Work in the West (UK and USA), Social Work in India, Religious Foundation of Social Work in India, Gandhian thoughts of Social Work.	21
III	Philosophies and Ethics of Social work: Social Work as a Profession: Nature and characteristics of a profession. Social Work Values – Code of Ethics in Social Work practice, Social Work Principles, Models of Social work., Roles and Responsibilities of a Professional Social Worker	21
IV	Development of Social Work Education: Social Work Education in India – Focus, Nature and Content of Social Work Education, Field Work in Social Work Profession: Objectives, Need and Importance - Significance of Field Work Supervision. Role of Voluntary Organizations and Government in promoting Social work profession in India. National and International Professional Associations. Social Work Profession and Education in Global perspective. Problems and Prospects of Social work profession in India.	21

V	Social Work Practice in Different settings - Fields of Social Work practice: Community Settings, Family and Child Welfare – Educational Settings - Medical and Psychiatric settings – Industrial Settings - Correctional Social Work - Social Work with Marginalized and Vulnerable sections – Persons with Disability and Social Work, Geriatric Social Work.	21
	Total	105

Self-study	Fields of Social Work Practice
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Textbooks

1. Antony, A. Vass 1996 New directions in social work – social work competencies – core knowledge values and skills, New Delhi: sage publications.
2. Banks, S. 1995 Ethics and values in social work; practical social work series, London: Macmillan press Ltd.

Reference Books

1. Bogo, Marion. 2007. Social Work Practice – Concepts, Processes & Interviewing. Jaipur: Rawat Publications.
2. Cox, David & Manohar Pawar. 2006. International Social Work – Issues, Strategies and Programs. New Delhi: Vistar Publications.

Web Resources

1. <https://www.ifsw.org/what-is-social-work/global-definition-of-social-work/>
2. <https://www.socialworkers.org/News/Facts/Types-of-Social-Work>
3. <https://www.cswe.org/Students/Discover-Social-Work/What-is-social-work>
4. <https://www.socialworktoday.com/>
5. <https://www.iassw-aiets.org/>
6. <https://www.socialworker.com/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong

2 – Medium

1 - Low

SEMESTER I
CORE COURSE II: SOCIAL CASE WORK

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP231CC2	4	2	-	-	4	6	90	25	75	100

Pre-requisites: To understand work with individuals

Learning Objectives

1. To gain the knowledge of conceptual foundations of social Case Work
2. To understand the basic concepts of casework as a primary method of social work

Course Outcomes

On the successful completion of the course, student will be able to		
1	get knowledge about the different problems faced by the Individuals	K1
2	enhance knowledge on social case work skills in social case work practice.	K2
3	understand the process of casework intervention with client.	K2
4	enhance the ability towards problem solving process.	K3
5	create the ability to critically analyze problem of individuals and factors affecting them.	K6

K1-Remember, K2-Understand, K3-Apply, K6-Create

Units	Contents	No. of Hours
I	Social Casework as a method of Social Work: Concepts, Meaning, objectives, purpose, Historical Development of Social Case Work in West and India. Nature and Scope, its importance and relationship with other methods of Social Work, Principles of Case Work. Skills in social case work. Case Worker – Client relationship and the use of Professional Self, Problems in professional relationship.	18
II	Tools and techniques in Case Work: Tools and techniques in casework: observation, interview, collateral contacts, home visits, referrals, Verbal and nonverbal communication, Techniques in practice – ventilation, emotional support, advocacy, Environment modification, modeling, role-playing, confrontation, – Case history taking, Recording – Uses, principles, types, structure and content. Use of genograms, and eco-maps, family schema in records.	18
III	Case Work Components and Process: Components of Case Work, Process of Case Work: Intake; Study; Assessment / Social Diagnosis; Treatment / Intervention; Evaluation: Termination; Follow-up. Social Case Work intervention: Direct and indirect multi –dimensional intervention. Transference and counter-transference in social case work	18
IV	Theoretical Approaches to Case Work / Models of case work practice: Psychosocial model, Functional model, Life model, Problem solving model, Crisis intervention, Eclectic approach, Family centered approach, Behavior Modification, and eco-system perspective in social casework. Psychotherapy, Counseling and Social Case Work- similarities and differences.	18

V	Social Case Work application / Practice in different settings: Case work practice in different settings in India. Social case work practice with Family and Child Welfare, Educational settings, Industrial settings, De-addiction, Community, Medical and Psychiatric institutions. Correctional settings: geriatric care & aged and the terminally ill, persons with disability, de-addiction, Rehabilitation centers, Delinquency, LGBT and in foster home and non-institutional services such as adoption, sponsorship.	18
	Total	90

Self-study	Case Work practice in different settings
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Textbooks

1. Healy, K. 2012, Social Work Methods and Skills, Palgrave MacMillan
2. Bogo, M. (2007). Social work practice: Concepts, process & Interviewing, Rawat Publication.

Reference Books

1. Misra .P.D. 1994, Social Work Philosophy and Methods, Inter-India Publications, New Delhi
2. Misra P.D., BeenaMisra, 2004, Social Work Profession in India, New Royal book Com. Lacknow
3. Mathew, Grace (1992) An Introduction to Social Casework. Bombay: Tata Institute of Social Sciences.

Web Resources

1. https://www.russellsage.org/sites/default/files/Richmond_What%20is%20Social_0.pdf
2. <http://ddceutkal.ac.in/Syllabus/MSW/Paper-5.pdf>
3. <https://www.socialworkfootprints.org/videos/social-casework-philosophy-principles-and-components>
4. <https://www.yourarticlelibrary.com/sociology/social-casework-processes-study-and-diagnosis/36564>
5. <https://www.slideshare.net/surendrashah6/complete-note-of-casework>
6. <https://www.socialworkfootprints.org/videos/social-casework-practice-in-indian-society-relevance-scope-and-influence-of-culture>
7. <http://www.ignou.ac.in/upload/bswe-02-block1-unit-3-small-size.pdf>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	2	2	1	1	1	2	2	1	2	3	1
CO2	2	2	2	2	3	1	2	3	2	2	3	3	3
CO3	1	2	2	2	2	2	3	3	3	2	2	3	2
CO4	3	3	3	2	3	2	3	3	3	2	3	3	3
CO5	3	3	3	3	3	2	3	3	3	3	3	3	3
Total	10	11	12	11	13	8	12	14	13	10	13	15	12
Average	2	2.2	2.4	2.2	2.4	1.6	2.4	2.8	2.6	2	2.6	3	2.4

3 – Strong

2 – Medium

1 - Low

SEMESTER I
CORE COURSE III: SOCIAL GROUP WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231CC3	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Social Work

Learning Objectives

1. To understand group work as a method of social work and to understand concept, values, principles of Social Group Work
2. To acquire skills and techniques required for group worker

Course Outcomes

On the successful completion of the course, student will be able to		
1	be aware about the concept, characteristics, values and principles of Social Group Work	K1
2	apply suitable theories and models to resolve the problems of Groups.	K3
3	critically choose and implement interventions to achieve social group work goals.	K4
4	analyse competencies and skills for working with different groups in various practice settings.	K4
5	demonstrate the process of group experience and professional development	K5

K1-Remember, K3-Apply, K4-Analyze, K5-Evaluate

Units	Contents	No. of Hours
I	Introduction to Social Group Work: The Group: Definition, characteristics, types, functions and group structure. Social Group Work: Definitions, objective, Values and Principles of Social Group Work. Skills and Roles of Social Group Worker. History of Social Group Work in India and abroad. Social Group Work as a method of Social Work.	18
II	Group Dynamics and Group functioning: Dynamics of Groups: Bond, Acceptance, Isolation, Rejection, Subgroups, Conflict and Control. Group Membership, Group Norm, Group Cohesiveness, Group Culture, Group Morale, Group Attraction. Leadership and Communication in groups. Relationships- Sociometry	18
III	Group formation and Group work process: Group Formation Phases: Forming- Storming, Norming, Performing, Adjourning. Group Work Process: Phases of Social Group Work Process, Intake, Study, Analysis and Assessment, Negotiating, Contracts, Treatment, Evaluation, Termination, Stabilization of change effort	18
IV	Types and models of group work: Models of Social Group Work: Remedial, Mediating or Reciprocal, Developmental, Social Goal Model and Consensus Model. Skills, Qualities and Roles of Social Group Worker. Group therapy: Significance of Group therapy. Recording in Social Group Work: Principles, Structure and Types.	18

V	Application of Social Group Work: Application of Social Group Work in School Settings, Community Settings, Health Settings, Family Welfare Settings, Industrial Settings, Women welfare and Child care Settings, Correctional Settings.	18
	Total	90

Self-study	Application of Social Group Work
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Textbooks

1. Bradler, S and Roman C.P (2016) Group work Skills and strategies for effective
2. Interventions New York: The Howorth Press.

Book References

1. Delbecq, A. L. and Van de Ven, A. H. (1977) 'A group process model for problem identification and program planning', in N. Gilbert and H. Specht (eds), Planning For Welfare, Englewood Cliffs, NJ, Prentice-Hall.
2. Gerald Corey (2000) Theory and practice of group counseling, Wordsworth, London.
3. Siddiqy, H Y (2008), Group Work: Theories and Practices, Rawat Publications.
4. Trecker, Harleigh B (2020) Social Group Work: Principles and Practice, New Delhi, Pranava Books.

Web Resources

1. <https://www.socialworkin.com/>
2. <https://socialwelfare.library.vcu.edu/social-work/social-group-work-theory-and-practice/>
3. <https://mgcub.ac.in/>
4. <https://www.socialworkin.com/>
5. <https://mgcub.ac.in/pdf/material/2020041217303055424e9f93.pdf>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	1	1	1	1	3	1
CO2	3	3	2	3	2	3	3	3	2	3	2	3	1
CO3	3	3	3	3	3	3	3	3	3	3	3	3	3
CO4	2	3	3	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	12	13	12	13	12	13	13	13	12	13	12	15	14
Average	2.4	2.6	2.4	2.6	2.4	2.6	2.6	2.6	2.4	2.6	2.4	3	2.3

3 – Strong

2 – Medium

1 – Low

SEMESTER I
FIELD WORK PRACTICAL I –OBSERVATION VISIT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP241FP1		-	6	-	4	6	90	75	25	100

Pre-requisites: Basic Understanding of Non-Governmental Organizations

Learning Objectives

1. To understand different fields/settings of Social Work practice
2. To understand basic skills required to practice Social Work

Course Outcomes

On the successful completion of the course, student will be able to		
1	integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries	K1
2	understand the application of different skills related to case work, Group work and other methods of Social Work	K1
3	realize one's development of self and conduct oneself professionally in the field	K2
4	apply and practice skills acquired in the process of learning in handling various types of clientele	K3
5	assess the concept of field learning and learn about working in different settings	K5

K1-Remember, K2-Understand, K3-Apply, K5-Evaluate

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	18
II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research, Assessment of the community profile	18
III	Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, and locations of work, networking and challenges faced	18
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics, Documentation and Report presentation	18
V	Social Legislation: Legislations applicable to the Organization, Legislations for women and children	18
	Total	90

Self-study	Legislations applicable to the Organization
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**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	2	3	2	1	3	1	1	1	1
CO2	1	3	3	3	3	2	2	2	3	1	2	2	2
CO3	2	3	3	3	3	2	2	2	3	2	2	2	2
CO4	3	2	3	3	3	3	3	3	3	3	3	3	3
CO5	3	2	3	3	2	3	3	3	3	3	3	3	3
Total	10	13	13	15	13	13	12	11	15	10	11	11	11
Average	2	2.6	2.6	3	2.6	2.6	2.4	2.2	3	2	2.2	2.2	2.2

3 – Strong

2 – Medium

1 - Low

SEMESTER I
ELECTIVE COURSE I: a) SOCIETY AND HUMAN BEHAVIOUR

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP241EC1	3	1	-	-	3	5	75	25	75	100

Prerequisites: Basic Understanding of Society and Psychology

Learning Objectives

1. To understand basic social concepts in the context of changing social phenomenon
2. To apply the concepts of Sociology in Social Work practice.

Course Outcomes

On the successful completion of the course, student will be able to		
1	get the basic knowledge on the concepts of Psychology and Social Behaviour	K1
2	apply social work competencies to resolve social problems	K2
3	analyze Social Stratification and the impact of changing Societies	K3
4	evaluate various social issues and its link with human behavior and existing agencies of social control.	K4
5	create awareness to tackle the social problems by the vulnerable groups	K5

K1-Remember;K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Introduction to Sociology and Social Work: Introduction to Sociology and Social Work -Definition of Sociology, basic concepts- Society, Community Institution, Association -Meaning and Characteristics. Culture- Definition, characteristics and Cultural lag, Role of Culture in Society, Folk ways &Mores. Relationship between Social Work and Sociology and its Significance.	15
II	Social Interaction and Social process: Social Interaction and Social process Associative and Dissociative Process-types- Conflict, Competition, Accommodation, Assimilation - Characteristics, Similarities and Difference Socialization- Meaning, theories of C.H.Cooley and G.H.Mead, Agencies of Socialization. Status and Role- Types &features.	15
III	Basic Concepts of Human Behaviour : Introduction to Psychology: Definition and branches of Psychology – Psychology for Social Work practice - Sensory Process and Perception: Process of Perception - Learning: Classical Conditioning and Operant Conditioning.	15
	Behaviour- Definition –Biological basis of Behaviour, States of Mind-consciousness, hallucinations. Theories of Human Development, Developmental milestones, Theories of Personality.	
IV	Social Institutions &Social Stratification: Social Institutions - Marriage, Family, Kinship, Religion, Education, Economic system and Judiciary- Characteristics and Significance. Social Stratification - Features, Caste, Class & Race. Prejudice and Discrimination. Social Change -Nature, characteristics factors.	15
V	Social Control: Social Control-Agencies of Social Control, Conformity & Deviance Social Problems -Major Social Problems in India- Causes and factors responsible for Social problems, Untouchability, Slavery, Domestic violence , Dowry, Social Movements.	15
	Total	75

Self-study	Social Problems
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Textbooks

1. Feldman, R.S. 2004. *Understanding Psychology (6th Edition)*, New Delhi. Tata-McGraw Hill.
2. Haralambos, 2014. *Sociology: Themes and perspectives*, Harper Collins. Eight edition

References Books

1. Madan, G.R. 2002. *Indian Social Problems*, Mumbai. Allied Publishers Pvt. Ltd.
2. Morgan, C.T., King, R.A., Weisz, J.R., & Schopler, J 2004. *Introduction to Psychology*. New Delhi: Tata Mc Graw-Hill book Co.
3. Ram Ahuja 2014, *Social Problems in India*, Third Edition, Rawat Publications.
4. Hutchison, E 2007. *Dimensions of Human Behavior: Person and Environment*. Thousand Oaks: Sage Publications, Inc
5. Rajendra K Sharma (2007), *Social change and Social Control*, New Delhi, Atlantic Publishers.

Web Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. <https://www.epw.in>
3. <https://onlinelibrary.wiley.com>
4. <https://www.frontiersin.org>
5. <https://sagepub.com>

**MAPPING WITH PROGRAMME OUTCOMES AND
PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	1	2	1	1	3	2
CO2	1	2	2	2	2	2	2	2	2	1	2	2	3
CO3	2	2	2	3	3	3	2	3	3	2	3	3	3
CO4	2	3	3	2	3	3	2	3	3	3	3	3	3
CO5	2	3	3	3	3	3	2	3	3	3	3	3	3
Total	8	11	11	11	12	12	9	12	13	10	12	14	14
Average	1.6	2.2	2.2	2.2	2.4	2.4	1.8	2.4	2.6	2	2.4	2.8	2.8

3 – Strong 2 – Medium 1 - Low

SEMESTER I
ELECTIVE COURSE I: b) SOCIOLOGICAL AND
PSYCHOLOGICAL FOUNDATIONS FOR SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP241EC2	4	1	-	-	3	5	75	25	75	100

Prerequisites: Basic Understanding of Sociology and Psychology

Learning Objectives

1. To understand the basics of Psychology
2. To establish the linkage between psychology, sociology and Human behaviour for effective social work practice

Course Outcomes

On the successful completion of the course, student will be able to		
1	get an in-depth knowledge on the basic concepts of Psychology, society and human development	K1
2	understand the basic principles of Human growth and Development, social process and social change.	K2
3	relate the human development with psychology, compare the social processes, social movements and social change.	K5
4	analyse the basics of Social Interaction and Social institution and social stratification.	K4
5	asses the social Institutions and critically evaluate modern trend in social institutions	K5

K1-Remember; K2-Understand; K4-Analyze; K5-Evaluate.

Units	Contents	No. of Hours
I	Introduction to Psychology: Definition and branches of Psychology – Psychology for Social Work practice - Sensory Process and Perception: Process of Perception - Learning: Classical Conditioning and Operant Conditioning. Cognitive aspects of psychology	15
II	Human Development: Developmental Psychology - Meaning and principles of growth and development, heredity, environment and ecological influences – family and community - Brief outline of Human Development: Characteristics, developmental task in each stages such as: Prenatal period, infancy and babyhood - Childhood, Puberty & Adolescence - Adulthood – Middle Age and Old Ag. Erik Erikson's stages of development.	15
III	Introduction to Society: Definition - meaning and characteristics - Culture: Definition, characteristics, structure, functions, reasons for cultural - development and cultural change, subculture, contra-culture. - Status & Role: Types and Characteristics - Social Stratification: Definition, Characteristics, Caste, Class & Race. Social Change: Meaning, Characteristics.	15
IV	Introduction to Groups :Groups - Definition, Characteristics and Classification of Groups -- Primary groups and Secondary Groups - Social Interaction & Social Process: Competition, Co-operation, Conflict, Accommodation & Assimilation. - Socialization: Definition, Characteristics, Types and Agencies of Socializations -Theories of Socialization	15

V	Social Institutions: Types of Social institutions: Marriage, Family ,Kinship, Religion, Education ,Economic system,polity and Judiciary Structural aspects - Norms, Values, Folkways & Mores Social Problems - Major Social Problems in India- Causes and factors responsible for Social problems.	15
	Total	75
Self-study	Social Problems	

Textbooks

1. Vidya, Bhushan., Sachdeva, D,2005. *Introduction to Sociology*. Allahabad: Kitab Mahal.
2. Haralambos,2014. *Sociology, Themes and perspectives*. Harper Collins; Eight edition

Reference Books

1. Madan, G.R. 2002. *Indian Social Problems*, Mumbai. Allied Publishers Pvt. Ltd
2. Morgan, C.T., King, R.A., Weisz, J.R., &Schopler, J 2004. *Introduction to Psychology*.
New Delhi: Tata Mc Graw-Hill book Co.
3. Ram Ahuja, 2014. *Social Problems in India*,Third Edition. Rawat Publications.
4. Rawat, H. 2007. *Sociology Basic Concepts*. Jaipur: Rawat Publications.
5. Shah, G. 1990. *Social Movements in India: A Review of Literature*, New Delhi: SagePublications

Web Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. <https://www.epw.in>
3. <https://onlinelibrary.wiley.com>
4. <https://www.frontiersin.org>
5. <https://sagepub.com>

**MAPPING WITH PROGRAMME OUTCOMESAND
PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
Total	8	14	10	12	12	12	11	14	14	12	13	11	9
Average	1.6	2.8	2	2.4	2.4	2.4	2.2	2.8	2.8	2.4	2.6	2.2	1.8

3 – Strong 2 – Medium 1 – Low

SEMESTER I
ELECTIVE COURSE I: c) HUMAN GROWTH AND DEVELOPMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231EC3	4	1	-	-	3	5	75	25	75	100

Prerequisites: Basic understanding of human

Learning Objectives

1. To impart knowledge on the stages of development.
2. To develop an understanding of the various factors which influence personality development and behavior

Course Outcomes

On the successful completion of the course, student will be able to:		
1.	understand the scope and nature of psychology.	K2
2.	discriminate the schools of psychology.	K2
3.	interpret the current perspective in psychology.	K3
4.	develop the ability to understand the various factors which influence human growth and development.	K4
5.	understand the developmental tasks of old age.	K2

K1-Remember, K2-Understand, K3-Apply, K4-Analyze

Units	Contents	No. of Hours
I	Growth and development-meaning-developmental task-developmental stages-conception, pregnancy and delivery. Infancy: major adjustments of infancy, babyhood: emotional behaviour in baby hood-hazards of babyhood-early childhood-emotional and social behaviour-late childhood-emotional and social behaviour.	15
II	Puberty causes and age of puberty- body changes at puberty-effects of puberty changes: developmental tasks of adolescence.	15
III	Early and late adulthood, developmental task of early adulthood-vocational, marital, social adjustments-late adulthood-adjustments to parenthood.	15
IV	Middle age-developmental tasks of middle age-social adjustment-adjustment to physical changes-vocational and marital hazards of middle age.	15
V	Old age-characteristics of old age- developmental tasks of old age, adjustments to retirement-adjustment to loss of spouse- life hazards of old age.	15
	Total	75

Reference Book:

1. Clifford, Morgen and King, Richard (1975) Introduction to Psychology, 7th Edition, New York : McGraw Hill Inc.
2. Colman, James C. & Broen William E. (1972), Abnormal Psychology and Modern life, 4th Edition, Scott, Foresman and Company.
3. Gardner, Murphy (1964) An Introduction to Psychology, 1st Edition, Calcutta : Oxford and IBH Publishing Co.
4. Hurlock, (1980) Elizabeth Personality Development, 5th Edition, New Delhi: Tata McGraw Hill Publishing Co. Ltd.
5. Mangal, S. K. (2007) General Psychology, 2nd Edition, New Delhi: Sterling Publisher Pvt. Ltd.

SEMESTER I
PROFESSIONAL COMPETENCE COURSE
RURAL CAMP

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP231PC1	-	-	-	-	2	-	-	75	25	100

Pre-requisites: Basic Understanding of the Social Work methods

Learning Objectives:

1. To understand the socio-economic and cultural conditions of rural life and work collaboratively as a team with a positive approach.
2. To integrate into practice, essential life values, like simple living, living with minimal facilities, and putting into practice the concept of dignity of labour and self-discipline.

Course Outcomes

On the successful completion of the course, student will be able to:		
1.	understand the key features of rural life and its realities	K1
2.	illustrate skills for group living and interpret its dynamics.	K3
3.	demonstrate skills for organizing, planning, execution of tasks ,identifying and mobilizing resources.	K3
4.	design and create contextual programmes to address rural concerns affecting the locality.	K5
5.	develop Professional Skills and utilized it in the field.	K6

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Phase	Contents
I	Pre-Camp and Form Committees <ul style="list-style-type: none"> • Identify &Form Committees • Describe Committee Roles & Member's Responsibilities • Engage in Committee Tasks • Involve in Pre-Camp Planning
II	Pilot Visits & Finalization of Camp Site <ul style="list-style-type: none"> • Prepare for Pilot Visits • Under take the Visits • Present &engage in Critical Evaluation
III	Finalization of Camp Theme & Camp Schedule <ul style="list-style-type: none"> • Engage in analytical evaluation and finalization of camp theme • Draft the Camp Schedule • Demonstrate Leadership Initiatives
IV	On-Camp Phase <ul style="list-style-type: none"> • Accomplishment of Course Objectives • Analysis on Rural Socio-Political &Economic Realities • Hands-on Exposure to Participatory Rural Appraisal • Inputs on Local Governance &Administration through Local Leaders • Engage in Manual Labour • Involve in Community Visits-Interaction with People &Subsequent assessments • Be part of Various Teams to execute

	<ul style="list-style-type: none"> • Rural Camp related tasks • Participate in evolving need-based programmes using theatre skills & indigenous folk arts to address concerns • Observed in the community • Appreciate the need for Group Living • Practice the art of accommodative reciprocal symbiosis • Contextual Self-Reflection Self-Analysis • & Sharing of consolidated and cumulative understanding of the process and outcome • Develop for Professional Development
V	<p>Post Camp Phase</p> <ul style="list-style-type: none"> • Integrative Understanding on the Process and Procedures of Rural Realities & Group Living • Reflective Evaluation • Individual Analytical Report • Group Presentation • Consolidated Batch Report

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
Total	8	14	10	12	12	12	11	14	14	12	13	11	9
Average	1.6	2.8	2	2.4	2.4	2.4	2.2	2.8	2.8	2.4	2.6	2.2	1.8

3 – Strong

2 – Medium

1 – Low

SEMESTER I
SPECIFIC VALUE-ADDED COURSE:
COMMUNICATION FOR SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231V01	1	1	-	-	1	2	30	25	75	100

Prerequisites: Basic Understanding of Communication

Learning Objectives

1. To understand the nuances of communicating with the clientele systems
2. To learn the skills and strategies of group discussion

Course Outcomes

On the successful completion of the course, student will be able to:		
1.	identify the significance of public speaking	K2
2.	demonstrate the skills of group discussion	K3
3.	analyse and develop writing skills required for social work practice	K4
4.	evaluate the impact of body language on communication	K5
5.	develop the communication skills as a whole	K6

K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Units	Contents	No. of Hours
I	Public Speaking: Power of public speaking; Developing Confidence; Planning; Preparation; Successful and effective delivery of Speech	6
II	Group Discussion: What is a group discussion; Why are group discussions held? Preparation for group discussions; Skills for effective preparation; Traits tested in a group discussion; Initiating the group discussion; Non-verbal communication in group discussion; Types of group discussions	6
III	Interviews: Interviews in the 21 st century; Developing an Interview strategy; Taking care of details; Practising for interviews; During the interview; Stress Interviews; Traditional interviews	6
IV	Writing skills: Basics of writing; Writing paragraphs; Writing letter and e-mails; Writing research articles; Report writing; Writing a CV	6
V	Non-verbal Communication: What is Body Language? Types of Non-verbal Communication – Facial expression, Body movement & posture, Gestures, Eye contact, Touch, Space, Voice; Evaluating non-verbal signals	6
	Total	30

Books for References

1. Dasarda, Sheetal. (2015). Master the Group Discussion & Personal Interview. Chennai: Notion Press.
2. Lees, John. (2017). Knockout Interview. UK: OPU
3. Lundlow, Ron and Fergus Panton. 1995. Effective communication. New Delhi: Prentice-Hall of India Private Ltd.
4. Mathur, Dinesh. (2018). Mastering Interviews and Group discussion. Chennai: CBS Publishers
5. William, Phil. (2018). Advanced Writing skills for students of English. Romain publishing

Web Resources

1. <https://www.inc.com/deborah-grayson-riegel/how-to-use-notes-when-public-speaking-without-losing-your-audience.html>
2. <https://www.coursera.org/articles/public-speaking>
3. <https://www.simplilearn.com/group-discussion-tips-article>
4. <https://www.helpguide.org/articles/relationships-communication/nonverbal-communication>
5. https://owl.purdue.edu/owl/job_search_writing/resumes_and_vitas/writing_the_cv.html

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
Total	9	14	10	12	12	12	11	14	14	12	13	11	9
Average	1.8	2.8	2	2.4	2.4	2.4	2.2	2.8	2.8	2.4	2.6	2.2	1.8

3 – Strong

2 – Medium

1 – Low

SEMESTER I
SPECIFIC VALUE-ADDED COURSE
LIFE SKILLS FOR SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231V02	1	1	-	-	1	2	30	25	75	100

Prerequisites: Basic Understanding of life skills

Learning Objectives:

1. To understand the importance of communication & interpersonal relationships.
2. To make the students face the challenges.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	be a socially competent person.	K1
2	understand the importance of communication & interpersonal relationships.	K2
3	apply life skills to handle situation effectively	K3
4	accomplish Self Competency and Confidence	K4
5	identify, analyse and health the situations using core life skills learn about Life skills and Self.	K5

K1-Remember;K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate;

Units	Contents	No. of Hours
I	Life skills - Self awareness & Empathy: Life Skills -Meaning, Significance and overview of WHO Life skills. Self awareness: Definition, concept of self, Techniques used for Self awareness- Johari window and SWOC analysis. Empathy: concept of empathy.	6
II	Communication and Interpersonal Skills: Communication – definition, Types, channels and barriers. Transactional analysis. Interpersonal relationship – Definitions, factors affecting relationship, Steps to improve interpersonal relationship.	6
III	Creative and Critical Thinking: Creative Thinking: Meaning, Concept, strategies to improve thinking. Critical Thinking:Meaning, Concept, strategies to improve thinking. Functions of Left and right Brain.	6
IV	Coping skills: Coping with Stress: Definition, meaning, causes, reaction, types, stress Management. Coping with Emotions: understanding emotions, types, strategies to manage emotions. Importance of IQ and EQ. Resilience: Meaning and its importance.	6
V	Problem Solving and Decision Making: Problem solving: concept, steps in problem. Decision making: Goal setting and Time Management, SMART Goals, steps in decision Making and techniques. Conflict: Meaning, Types and ways to resolve Conflict.	6
	Total	30

Self-study: Functions of Left and right Brain.

Textbooks

- 1.Dudhade B A, 2016. *Life Skills Education*, Bookman Publishers
- 2.Mangal S.K. 2008.*An Introduction to Psychology*, Sterling Publishers Pvt. Ltd., New Delhi

References Books

1. Arvind M Nawale , 2018. *An Introduction to Life Skills A Textbook for College Students* Springer International Publishing
2. Gowra Mahajan, 2022. *Life Skill Education*, Shipra Publishers
3. Erin Murphy-Graham, Joan DeJaeghere, 2021. *Life Skills Education for Youth*, Critical Perspectives, Springer International Publishing
4. Joan De Jaeghere, Erin Murphy-Graham.2021 , *Life Skills Education for Youth: Critical Perspectives*, Shipra Publishers.
5. Larry James 2016. “*The First Book of Life Skills*”; First Edition; Embassy Books.

Web Resources

1. <https://www.unicef.org/azerbaijan/media/1541/file/basic%20life%20skills.pdf>
2. https://www.unodc.org/pdf/youthnet/action/message/escap_peers_07.pdf
3. https://aif.org/wp-content/uploads/2018/10/Lifeskills-2018a_MAST.pdf
4. <http://www.essentiallifekills.net/>
5. http://www.unicef.org/lifeskills/index_whichskills.html

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	1	2	3	2	3	1	3	2	3	2	2	2	2
CO4	2	3	3	3	3	3	3	3	3	3	3	3	3
CO5	2	3	3	3	3	3	3	3	2	3	3	3	3
Total	7	13	14	12	12	9	12	11	12	10	10	10	13
Average	1.4	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong

2 – Medium

1 - Low

SEMESTER II
CORE COURSE IV: COMMUNITY ORGANIZATION AND SOCIAL ACTION

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232CC1	4	2	-	-	4	6	90	25	75	100

Pre-requisite

Basic Understanding of Community Organization and Social Action

Learning Objectives

1. To understand the use and practice of community organization in various fields of social work
2. To learn to apply Community Organization and Social Action as Methods of Social work.

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	understand the concepts related to community organization	K1
2.	apply community organization as a method of social work in various settings.	K3
3.	understand and apply various models of community organization	K2
4.	understand the role of social work in social action and social reform for social development	K2
5.	critically analyze social movements from various dimensions	K5

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Community Organisation: Concept, Definition, History, Objectives, Goals and Components, Principles, community practice and community development. Community organization as a primary method of social work. Methods of Community Organization, Community Mobilization, Community Identification and diagnosis , Process and Phases of Community Organisation - Community Relationship, Study, Analysis, Assessment, Discussion, Organization, Action, Evaluation, Modification and continuation.	18
II	Application of Community Organization Practice in Various Settings: Application of Community Organization :Health, Education, Residential institutions, Livelihood and work, Natural resource management, Sustainable development, Working with tribal population, Disability, Working with rural and urban vulnerable communities, displaced population and rehabilitation, disaster response. Community organisation as a social work process; Role and Skills of Community Organizer; Differentiating Community Organisation and Community Development.	18
III	Models of Community Organisation : Models of Community Organisation - Jack Rothman's 3 Models: Locality Development, Social Planning and Social Action; Mary Weil's Eight models; and Neighbourhood development model- System change Model-Structural change model	18
IV	Social Action- As a method of Social Work: Social Work and Social Action: Concept, Objectives, Principles of Legitimation, Credibility building, Multiple strategies, Dramatization. Social Action in relation to Case work, Group Work, Social Work Research, Community Organisation and Social Welfare	18

	Administration, Methods and Means of Social Action -Research, Propoganda, Use of Mass media. Scope of Social Action in India	
V	Social Problems and Social Action: Role of Social Worker in Social Action: Social Activists (Irom Chanu Sharmila, Jignesh Mavani, Arunthathi Roy) and Social Action Groups with their significance of existence in India. Skills involved in Social Action- Analytical & Research Skills, Managerial, Intervention skills, Problem Skills and Training Skills. Social Movements. Approaches to Social Action- Freire, Gandhi (Sarvodaya), Alinsky, Radical social work; Rights based approach. Strategies for Social Action from various Social Movements. Indian Social Movements - Bhoodan, Satyagraha Gramdan, Narmada Bachao Andolan–The Singur Issue, Bodo and Gurkhaland Issues, Anna Hazare and the Aam Admi Movement	18
	Total	90

Self-study	Application of Community Organization Practice in Various Settings.
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Textbooks

1. Christopher, A.J, & William, A.T. 2009. *Community Organization and Social Action*. New Delhi, Himalaya publishing.
2. Chowdhry, D. Paul, 1992. *Introduction to Social Work*, Atma Ram & Sons, Delhi.

Reference Books

1. Gangrade, K.D. 2001. *Working with Community at the grass root level: Strategies and programme*, New Delhi: Radha Publications
2. Hardcastle, D., Powers, P. and Wenocur, S. 2011. *Community Practice: Theories and Skills for Social Workers*, New York: Oxford University Press.
3. Jack Rothman, etal. 2001. *Strategies of community interventions & Macro practices – 6th Edition*, Peacock Publications.
4. Ross Murray G. 1985. *Community Organisation: Theory and Principles*, Harper and Row Publication New York,
5. Siddhiqui, H.Y. 1997. *Working with community*. New Delhi: Hira Publications

Web Resources

1. <https://egyankosh.ac.in/handle/123456789/28953>
2. <https://www.ignou.ac.in>
3. <https://www.researchgate.net>
4. <https://www.socialworker.com>
5. <https://ctb.ku.edu>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOMES**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	3	2	1	1	1	1
CO2	2	3	3	3	2	3	3	3	3	3	2	3	2
CO3	3	3	3	3	3	3	3	3	2	3	3	3	3
CO4	2	3	3	2	2	2	2	3	2	2	2	2	3
CO5	3	3	3	2	3	3	3	3	3	3	3	3	3
Total	11	13	13	11	11	12	12	15	12	12	11	12	12
Average	2.2	2.6	2.6	2.2	2.2	2.4	2.4	3	2.4	2.4	2.3	2.4	2.4

3 – Strong, 2- Medium, 1- Low

SEMESTER II
CORE COURSE V - SOCIAL WORK RESEARCH AND STATISTICS

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP242CC2	5	2	-	-	4	7	105	25	75	100

Prerequisites: Basic Understanding of Social Problems

Learning Objectives

1. To deal with research problems, construction of hypotheses, testing, research designs, sampling concepts, etc.
2. To the process that throws light on the research works during data collection, and codification and interpretation of the data.

Course Outcomes

Cos.	On the successful completion of the course, students will be able to:	
1	recall the concepts of social work research and identify its nature.	K1
2	explain the scientific process and ethical issues	K2
3	apply the research design for data collection and sketch the tools.	K3
4	evaluate the research problem based on statistical methods.	K5
5	develop the research projects in social work.	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Introduction to Social Work Research: Social Work Research: Concept, Definition, Objectives, Scope, Characteristics and Functions –Types of Research: Pure and Applied Research – Difference between Social Work Research and Social Research. Scientific method in Social Work Research – Need and importance of evidence-based practice. Basic Elements of Scientific method: Concept, Variable, Facts and Theory, Cause-Effect relationship and relevance to Social Work Research.	21
II	Methods of data collection, Formulation of Research problem and research Designs: Sampling: concept, definition and importance-Techniques of Sampling: Probability and non-Probability sampling-sources and types of data- methods and tools of data collection-qualitative and quantitative research methods, participatory research methods.	21
III	Research Methodology: Frequency Distribution - Construction of Frequency Tables- Diagrammatic and Graphical Representation. Pre-test and pilot study, Scaling techniques: Reliability and Validity – Data Processing: Coding, Editing, Tabulation, Analysis and Interpretation – Research Reporting, Preparation of Research Proposals. Ethical issues in Social Work Research-Formation of ethics committee.	21
IV	Statistics: Statistics: Meaning, Need, Importance, and limitations of Statistics in Social Work Research. Measures of Central tendency: Mean, Median and Mode - Measurers of dispersion: Range, Quartile deviation, Standard deviation - Test of significance: t-test, Analysis of Variance (ANOVA), Chi-Square test – Correlation.	21

V	Computer Applications in Social Research: Computer Applications in Social Research - Use of Computers for Data Analysis – Introduction to Statistical Package for Social Sciences (SPSS)/R: Introduction, basic steps, defining data, data entry, data transformation, and data analysis - Statistical application.	21
	Total	105
Self-study	Computer Applications in Social Research - Use of Computers for Data Analysis.	

Textbooks

1. Alston M, Bowles W, 2012. *Research for Social Workers, An introduction to methods*, 3rd Edition, Australian Publications, Australia.
2. Adams J, Khan, Robert and David, 2007. *Research methods for Graduate Business and Social Science Students*, SAGE Publications, New Delhi.

Reference Books

1. Anand S, 2002. *Research Methods and Techniques in Social Science*, Common wealth Publishers, New Delhi.
2. Ahuja R, 2010. *Research Methods*, Rawat Publications, Jaipur.
3. Anderson, D. R. 2014. *Statistics for learners of Economics and Business*, Boston: Cengage Learning.
4. Bryman A, 2004. *Social Research Methods*, Oxford University Press, New York.
5. Babbie E, 2013. *The Practice of Social Research, 13th Edition* Cengage Learning, USA.

Web Resources

1. www.campbellcollaboration.org
2. www.cochrane.org
3. www.rip.org.uk
4. <https://abhath@usf.edu>
5. <https://www.cengage.com>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	1	2	2	2	2	2	2	1	2
CO2	2	3	2	2	2	2	2	3	3	2	2	2	2
CO3	3	3	3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	2	2	3	3	3	3	2	3
CO5	3	3	3	3	3	3	3	3	3	2	3	2	3
Total	13	14	13	13	12	12	12	14	14	12	13	10	13
Average	2.6	2.8	2.6	2.6	2.4	2.4	2.4	2.8	2.8	2.4	2.6	2	2.6

3– Strong

2 – Medium

1 - Low

SEMESTER II
CORE COURSE VI -SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232CC3	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of social policies & legislations

Learning Objectives:

1. To understand the basic concepts of social welfare administration
2. To describe social policy, planning and programmes

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	acquire knowledge about social welfare administration and structure of social welfare administration in India.	K1
2.	understand the basic process of registering, managing and administrating welfare agencies in the context of social work profession.	K2
3.	describe the structure of social welfare administration in India and social welfare programmes and policies.	K3
4.	analyze the nature of social policy, planning and development in India.	K4
5.	evaluate and analyze social legislation enforcement and challenges.	K5

K1 - Remember; K2 - Understand; K3 – Apply, K4- Analyze, K5- Evaluate

Units	Contents	No. of Hours
I	Social Welfare Administration: Meaning and definition of Social Welfare Administration and Social Work administration; Purpose, historical development. principles, functions and areas (Policy making, planning, personnel, supervision, office administration, budgeting, finance, fund raising, accounting, auditing, purchase and stock keeping, record maintenance, co-ordination, public relation, monitoring and evaluation, research, annual report)	18
II	Social Welfare Agencies: Development of Social Welfare in India; Voluntary Social Work. Social Agencies: Meaning, definition, type and models of NGOs; Roles of NGOs in National Development. Types of NGO Registration and procedure; Societies Registration Act 1860, Indian Trusts Act 1882 and Companies Act, 2013	18
III	Governmental Schemes on Social Welfare. Social Welfare Administration at national, state and local levels; CSWB (Central Social Welfare Board), State Social Welfare Board, Directorate of Social Welfare and Handicapped Welfare. Social welfare policy: Evolution and Constitutional base, policies & programmes for the Weaker Section of the community (women, Children, Aged, handicapped & other backward caste (OBCs), Scheduled Caste (SCs), Scheduled Tribes (STs) and De-Notified Communities.)	18
IV	Social Planning and Social Development: Social planning and community planning, Need and importance. Planning machinery at the state & National levels; Five year plans; Social development: Concept and indicators for social change and social development in India.	18
V	Social Legislation: Definition and role legislation in social change, constitutional basis for social legislation: Fundamental Rights and Directive Principles of state Policy; laws related to Laws Related to Marriage: Hindu, Muslim, Christian, and Personal Laws Relating to Marriage. Laws Relating to	18

	Divorce, Minority, and Guardianship; Adoption, Succession, and Inheritance. Legislation Relating to Social Problems such as Prostitution, Juvenile Delinquency, Women Harassment Child Labour, Untouchability, Physical, and Mental Disabilities.	
	Total	90

Self-study	Laws Related to Marriage: Hindu, Muslim, Christian, and Personal Laws Relating to Marriage
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Textbooks

1. Karen M. Sowers Catherine N. Dulmus, 2008. *Comprehensive Handbook of Social Work and Social Welfare*, ISBN 978-0-471-76997-2, published by united states .
2. Paul D Chowdhry 1992. *Social Welfare Administration*, ISBN-13 ,8170431145-978 , Atma Ram & Sons.

Reference Books

1. Choudry, Paul, 1979. *Social Welfare Administration*, Atma Ram & Sons, Delhi.
2. Choudry Paul, 1979. *Hand book on social welfare in India*, Sterling Pub, New Delhi.
3. Dubey S.N. 1973. *Administration of social welfare programmes in India*, Somaiya Pub, Bombay.
4. Dubey S.N. & Murdia 1976. *Administration of policy and programmes for Backward classess in India*, Somaiya Pub, Bombay.
5. Gangrade, K.D. 2011. *Social legislation in India*, Vol.I&II, Concept publishing Company , New Delhi.
6. Goel. S L & R K Jain, 2000. *Social Welfare Administration* (Vol. I & II); Deep & Deep Publications
7. Jagadeesan.P.1990. *Marriage and Social legislations in Tamil Nadu*, Elachiapen Pub, Chennai

Web Resources

1. <https://socialjustice.gov.in/>
2. <https://vikaspedia.in/social-welfare>
3. <https://rtuassam.ac.in/online/staff/classnotes/files/1624631410.pdf>
4. <https://wcd.nic.in/>
5. <https://main.mohfw.gov.in/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	2	2	2	3	3	2
CO2	1	1	1	1	1	1	2	2	3	2	3	3	2
CO3	2	3	3	2	2	3	3	2	2	2	3	2	3
CO4	2	3	3	2	3	3	3	3	3	3	3	2	3
CO5	2	3	3	3	3	3	3	3	3	3	3	3	3
Total	8	11	11	9	10	11	12	12	13	12	15	13	13
Average	1.6	2.2	2.2	1.8	2	2.2	2.4	2.4	2.6	2.4	3	2.6	2.6

3 – Strong

2 – Medium

1 - Low

SEMESTER II
FIELD WORK PRACTICAL II – CONCURRENT FIELD WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP242FP1	-	-	6	-	4	6	90	50	50	100

Prerequisites: Basic Understanding of Non-Governmental Organisations

Learning Objectives:

1. To observe and understand the dynamics of setting up a social welfare Organisation
2. To learn about the staff functioning and application of Social Work methods

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO's and its work with the beneficiaries	K1
2.	understand the nature of the NGO's functioning and funding resources	K2
3.	apply, evaluate and follow up appropriate methods of social work in the field	K3
4.	apply and practice skills acquired in the process of dealing with clients and establish rapport	K3
5.	assess the concept of field learning and learn about working in different settings	K5

K1 - Remember; K2 - Understand; K3 – Apply, K4- Analyze, K5- Evaluate

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, Mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	18
II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research. Evaluation of the effectiveness of methods and critical review.	18
III	Expertise of the Agency – Agency's success story, challenges faced, SWOT analysis, vision and mission	18
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.	18
V	Social Legislation : Legislations applicable to the Organization, functioning of free legal aid clinics, legal support services to clients	18
	Total	90

Self-study	Organizational Profile
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**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	3	1	3	3	3	2	3	3	3	3	3
CO2	1	2	2	2	2	2	2	3	2	2	3	3	2
CO3	2	3	3	2	3	3	2	3	2	3	3	2	2
CO4	2	3	3	3	3	3	2	3	3	3	3	3	3
CO5	3	3	3	3	2	3	3	3	3	2	2	2	2
Total	9	12	14	11	13	14	12	14	13	13	14	13	12
Average	1.8	2.4	2.8	2.2	2.6	2.8	2.4	2.8	2.6	2.6	2.8	2.6	2.4

3 – Strong

2 – Medium

1 - Low

SEMESTER II
ELECTIVE COURSE II: a) GREEN SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP242EC1	3	2	-	-	4	5	75	25	75	100

Pre-requisites: Basic understanding of the role of a Social Worker in environment

Learning Objectives:

1. To understand the concepts of Green Social Work, Ecology, Environment, and Energyresources
2. To enable the professional social workers to understand the roles and responsibilities toprotect the Environment

Course Outcomes

On the successful completion of the course, students will be able to:		
1	define the concepts of ecology, environment and green social work	K2
2	apply the appropriate measures to control and reduce the issues.	K3
3	analyze the environmental management systems and justice.	K4
4	implement the roles and responsibilities to preserve and protect our environment	K5
5	deal with environmental issues and apply suitable interventions	K6

K2 - Understand; **K3** – Apply; **K4**- Analyze; **K5**- Evaluate; **K6** -Create

Units	Contents	No. of Hours
I	Basic Concepts: Ecology, Environment, Environmental Justice, Climate change, Global warming, Green Transition, Ozone Depletion, biodiversity, deforestation & desertification – Meaning & Concept. Green Social Work - Definition, Importance, Challenges in implementing Green Social Work & GSWN (Green Social Work Network). Natural resources - Concept and types. Ecosystem – Concept, Functions & Types.	15
II	Development and its adverse effects on Environment: Technology, Industrialization, SEZ Urbanization and Globalization, Commercialization of Agriculture – changing land use patterns and the rural society. Construction of Dams and its consequences - Displacement, relocation and rehabilitation, Deforestation and Ecological Imbalance.	15
III	Environmental Issues and Control measures: Environmental Pollution: Causes, effects and control of pollutions: – Air, Water, Soil, Noise, Radioactive. Waste Management; Pollution - Air, Water, Soil, Noise and Solid waste Management. Use of Non-conventional sources of Energy. Salient features of Environment Protection Act 1986 , Forest Conservation Act. National Environment policies, National green tribunal, Environment Issues in India.	15
IV	Environment Action and Management: Environmental conservation and preservation: Rio+20 & SDGs (6,7,11,12,13 &15). Paris Summit and its implications: Environment Management System: Traditional knowledge and practice: Environmental justice.	15

V	Role of Social Worker in Environment Protection and Preservation: Environment Ethics. Environmental Management: Role of Government and NGOs in environment protection and development. Green protocol, Green Social Work Initiatives. Promotion Environment Movements. The Chipko Movement, Narmada Bachao Andolan, Silent Valley Movement	15
	Total	75
Self-study	Environment Management System: Traditional knowledge and practice: Environmental justice.	

Textbooks

1. Kaushik & Kaushik .2004. *Perspective in Environmental Studies*, 2ed. New AgeInternational PLtd.
2. Agarwal S.K. 1993. *Environmental protection*, Himalaya Publishers, New Delhi.

Reference Books

1. Alka Verma 2015. *Green Social Work Environmental Protection*, Pentagon Press.
2. Andromeda 1995. *New Science encyclopedia: Ecology and environment*, Oxford Publishers, London.
3. Aravind Kumar. 2008. *Environmental Resource Management*, Daya Publishers. New Delhi.
4. Aray and Abbasi 1995. *Urbanisation and its Environmental Impacts*, NewDelhi: Discovery.
5. Asthana. D.K. 2001. *Environmental Problems and solutions*, S. Chand publishers. New Delhi.

Web Resources

1. <https://www.india.gov.in/official-website-ministry-environment-and-forests-0>
2. <https://moef.gov.in/en/rules-and-regulations/environment-protection/>
3. <http://www.indiaenvironmentportal.org.in/>
4. <http://www.envis.nic.in/>
5. <https://cpcb.nic.in/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	2	1	1	1	1	1	1	1	1	1	3	1
CO2	1	3	1	2	1	2	1	3	1	1	1	3	2
CO3	3	3	3	3	1	1	2	2	3	3	3	2	1
CO4	3	3	3	3	1	2	2	3	2	2	3	2	2
CO5	3	3	3	3	2	3	3	3	3	2	2	2	3
Total	11	14	11	12	6	9	9	12	10	9	10	12	9
Average	2.2	2.8	2.2	2.4	1.2	1.8	1.8	2.4	2	1.8	2	2.4	1.8

3 – Strong

2 – Medium

1 - Low

SEMESTER II
ELECTIVE COURSE II: b) ENTREPRENEURSHIP DEVELOPMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232EC2	3	2	-	-	4	5	75	25	75	100

Prerequisites: Interest and Basic Understanding in business

Learning Objectives:

1. To understand the concept of Entrepreneur and Entrepreneurship development in India
2. To acquire skills and techniques required for successful entrepreneur

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	understand the concept, entrepreneur and entrepreneurship development in India.	K2
2.	bring a change in the society by applying entrepreneurial tool.	K2
3.	relate the theories of entrepreneurship development.	K5
4.	apply the competencies and skills of an entrepreneur in the field.	K3
5.	analyse the different schemes and policies related to entrepreneurship for personal and professional development	K4

K1 - Remember; K2 - Understand; K3 – Apply, K4- Analyze, K5- Evaluate

Units	Contents	No. of Hours
I	Introduction to Entrepreneurship: Meaning and concept of Entrepreneurship, Types of Entrepreneurships –creative entrepreneurship, inclusive entrepreneurship, knowledge entrepreneurship. Evolution of term ‘Entrepreneurship, Factors influencing entrepreneurship’. Entrepreneurship development in India. Scope of entrepreneur development. Barriers to entrepreneurship	15
II	Entrepreneur types and characteristics: Entrepreneur- definition, Types of Entrepreneurs –Social entrepreneur, Serial entrepreneur, Life style entrepreneur. Entrepreneurial characteristics. Stages in Entrepreneurial process. The changing role of the entrepreneur	15
III	Theories of Entrepreneurship: Influences on entrepreneurship development; External influences on entrepreneurship development; Women entrepreneurs: Challenges and achievements of women entrepreneurs	15
IV	Social Entrepreneurship: Meaning, definition: Social entrepreneur, social entrepreneurship, social enterprises. Characteristics of Social Entrepreneur-social catalysts, socially aware, opportunity seeking, innovative, resourceful, accountable. Differences between Business and Social entrepreneur, Entrepreneurship and Social Entrepreneurship. Social Entrepreneurship in developing countries and in India.	15
V	Entrepreneurship Development and Government: Entrepreneurship as a tool for social change, Innovation and inventions, Skills of an entrepreneur Role of Central Government and State Government in promoting entrepreneurship with various incentives, subsidies, grants, programs, schemes and challenges. Government initiatives and inclusive entrepreneurial Growth.	15
	Total	75

Self-study	Social Entrepreneurship in developing countries and in India.
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Textbooks

1. Khanna, S. S, *Entrepreneurial Development*, S. Chand, New Delhi.
2. Kuratko, F. Donald, Richard M. Hodgetts, *Entrepreneurship: Theory, Process, Practice*, Thomson, 7th edition.

Reference Books

1. Desai, Vasant, *Dynamics of Entrepreneurship: New Venture Creation*, Prentice-Hall of India, New Delhi, Latest edition.
2. Holt H. David, 2004. *Entrepreneurship: New Venture Creation*, Prentice- Hall of India, New Delhi.
3. Patel, V. G., 1995. *The Seven Business Crises and How to Beat Them*, Tata McGraw-Hill, New Delhi.
4. Roberts, Edward B.ed 2002. *Innovation: Driving Product, Process, and Market Change*, San Francisco: Jossey Bass.
5. Zimmerer W. Thomas, Norman M. Scarborough 2007. *Essentials of Entrepreneurship and Small Business Management*, PHI,4 ed.

Web Resources

1. <https://www.iare.ac.in/>
2. <https://www.creditmantri.com/>
3. <https://startuptalky.com/>
4. <https://www.yourarticlelibrary.com/>
5. <https://openstax.org/books/entrepreneurship/pages/14-1-types-of-resources>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	2	3	1	1	1	1	1	1	1	3	1	1
CO2	1	2	1	2	3	1	1	1	2	1	1	2	2
CO3	1	1	3	1	3	2	2	3	1	3	3	1	1
CO4	1	1	1	3	2	3	2	2	3	3	2	3	3
CO5	2	2	3	3	2	3	3	3	3	3	3	3	3
Total	6	8	11	10	11	10	9	10	10	11	12	10	10
Average	1.2	1.6	2.2	2	2.2	2	1.8	2	2	2.4	2.6	2	2

3 – Strong

2 – Medium

1 - Low

SEMESTER II**ELECTIVE COURSE II: c) EMPLOYABILITY SKILLS OF SOCIAL WORKERS**

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP232EC3	3	2	-	-	4	5	75	25	75	100

Prerequisites: Basic Understanding of employability skills

Learning Objectives:

1. To understand the importance of Employability skills
2. To interpret person's ability to interact effectively with co-workers and customers & use formal and technical communication

Course Outcomes

On the successful completion of the course, students will be able to:		
1	enhance the behavioural skills of the students.	K1
2	equip the students person's ability to interact effectively with co-workers and customers	K2
3	enhance the student to improve English literacy & communication	K3
4	motivate them to become a successful entrepreneur in the world	K4
5	provide an in-depth view to the students about essential skills for success.	K5

K1 - Remember; K2 - Understand; K3 – Apply, K4- Analyze, K5- Evaluate

Units	Contents	No. of Hours
I	Behavioral Skills :Expectation setting: Creating a Focus and Responsibility Learning environment, Personal strength analysis /Strength blindness: self-aware and confidence building, Perception Management: Display Professionalism at the institute and work place, Social Etiquette: Characteristic of a responsible citizen-Display the same by respecting self, others, environment, care for duty and value for time.	15
II	English Literacy & Communication: Understanding about Functional English & Writing English, Verbal Communication: Understand the usage of appropriate words to express themselves Communicate effectively on telephone. Non-Verbal Communication: Positive body language: adopt and use it appropriately to build a positive impression, Different spatial zones: Understanding and need to maintain it, create safe zones for communication, Maintaining appropriate eye-contact in building trust and confidence, Impact of touch in a formal environment. Acceptable and unacceptable touch, Role of tone in any communication.	15
III	I.T. Literacy: Basic MS Word, office, web browser& search engine, Email & Mobile Application. Entrepreneurship Skills: Ways to become a good entrepreneur, enabling environment available to become an entrepreneur, Ways to set up an enterprise and different aspects involved viz., legal compliances, Marketing aspect, Budgeting, etc., Different Government schemes supporting entrepreneurship. Examples of successful and unsuccessful entrepreneurs.	15
IV	Essential skills for success: Building basic skills to navigate life and career. Self-Awareness, articulating personal values, Value-based decision making, Dilemma situations. Identify sources and types of stress (positive / negative stress), Managing stress (long-term / short-term), Handling rejection and building resilience, Identify day wasters.	15

V	Preparation to the world of work: Career Plan: Identify the difference between job and career, Basic Professional Skills: Career Pathways: Awareness of industries, and the respective professional pathways, Awareness of higher education / up skilling (short-term) options, Steps involved in online application for Instructor course, Apprenticeship and different jobs in popular site like theindiajobs.com, naukri.com, monsterindia.com, Govt. website. Learning Occupational Safety, Health and Environment Education. Understanding Labour Welfare Legislation.	15
	Total	75

Textbooks

1. Abhijit Guha 2020. *Quantitative Aptitude for Competitive Examinations*, ISBN: 9789389811544, 9389811546, Mc Graw Hill India,
2. Disha Publication 2020. *General Quantitative Aptitude for Competitive Exams*, ISBN: 9789389645101, 9789389645101.

Reference Books

1. Arvind Nawale, M Manisha 2018. *An Introduction to Employability Skills* published by Macmillan.
2. David W.G. Hind 2005. *Employability Skills*, ISBN-10 : 1901888401, Business Education Publishers Ltd,
3. Felicity Becker, 2021. *Boost your employability*, ISBN: 9781529745009, Sage Publications
4. Ghosh B.N, 2012. *Managing Soft Skills for Personality Development*, New Delhi, McGraw Hill India.
5. Johnson, D.W. 1997. *Reaching out – Interpersonal Effectiveness and Self Actualization*, 6th ed. Boston: Allyn and Bacon.

Web Resources

1. https://www.ilo.org/wcmsp5/groups/public/---dgreports/---dcomm/documents/publication/wcms_098504.pdf
2. https://en.wikipedia.org/wiki/Green_job#UNEP_Green_Jobs_Initiative
3. <https://in.indeed.com/career-advice/finding-a-job/employability-skills>
4. <https://www.simplilearn.com/why-are-employability-skills-important-article>
5. <https://cte.ed.gov/initiatives/employability-skills-framework>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	2	3	2	1	3	1	1	1	1
CO2	1	3	3	3	3	2	2	2	3	1	2	2	2
CO3	1	3	3	3	3	2	2	2	3	2	2	2	2
CO4	3	2	3	3	3	3	3	3	3	3	3	3	3
CO5	3	2	3	3	2	3	3	3	3	3	3	3	3
Total	9	13	13	15	10	13	12	11	15	10	11	11	11
Average	1.8	2.6	2.6	3	2	2.6	2.4	2.2	3	2	2.2	2.2	2.2

3 – Strong

2 – Medium

1 - Low

SEMESTER II**SKILL ENHANCEMENT COURSE: ALTERNATIVE MEDIA STREET THEATRE**

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP232SE1	-	-	-	-	1	-	-	25	75	100

Prerequisites: Basic Understanding of employability skills

Learning Objectives:

1. To understand the importance of Employability skills
2. To interpret person's ability to interact effectively with co-workers and customers & use formal and technical communication.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	build an understanding and working knowledge of various techniques used within the theatrical process.	K3
2	work in collaboration with others by enhancing mutual trust and respect towards one another.	K2
3	understand group dynamics and learn to work as a team	K2
4	enhance the skills and values	K3
5	create street theatre to sensitize people on social issues and to reach out to the masses	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents
I	Street Theatre: Street theatre for social change Requirements: voice modulation, lyrics creation, Space orientation and Presence of mind, Direction, characters dialogues,
II	Individual Transformation: Improving attention and Concentration, Multitasking, Mindfulness, Physical and mental exercise, coordination and synchronization, Empathy towards others, Expression of feelings, understanding Different perspectives, expressing emotions, communicating through body movements, Experimentation with life.
III	Team Building and Group Dynamics: Developing Cooperation, trust, and unity among team work, Importance of inclusion, Role changing and role taking, instilling physical and mental trust among the group members, growing together, understanding personal responsibility and collective responsibility, breaking the stereotypes.
IV	Skills and Values: Observation skills, Leadership skills, listening skill and alertness, Decision making skills, Empathy, respect for others, trust, cooperation.
V	Body Exercises: To explore the body capacity of the person, Self-discipline, Mind body coordination, energising the person, physical and mental fitness, and body flexibility.

Self study	Designing / creating a street play and displaying it in public.
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Reference Books

1. Ananda Lal .2008. *Theatres of India: A Concise Companion*, Oxford Publication .
2. Girish Karnad, Badal Sircar and Vijay Tendulkar. 1998. *Three Modern Indian Plays*, Oxford India Paperbacks .
3. Ronald W. Toseland and Robert R. Rivas .2005. *An Introduction to Group Work Practice*, Boston: Pearson Publication.

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	3	1	3	3	3	2	3	3	3	3	3
CO2	1	2	2	2	2	2	2	3	2	2	3	3	2
CO3	2	3	3	2	3	3	2	3	2	3	3	2	2
CO4	2	3	3	3	3	3	2	3	3	3	3	3	3
CO5	3	3	3	3	2	3	3	3	3	2	2	2	2
Total	9	12	14	11	13	14	12	14	13	13	14	13	12
Average	1.8	2.4	2.8	2.2	2.6	2.8	2.4	2.8	2.6	2.6	2.8	2.6	2.4

3 – Strong

2 – Medium

1 - Low

SEMESTER II
BLOCK PLACEMENT TRAINING I : SUMMER INTERNSHIP TRAINING

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232BF1	-	-	-	-	1	-	-	25	75	100

Prerequisites: Basic Understanding of the Social Work Institution /Organization

Learning Objectives:

1. To understand the social issues in the contemporary field.
2. To enable the students to recognize and display professional attitudes, workplace behaviours and communication skills appropriate to their setting.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	practice and demonstrate the Social Work methods in their respective settings	K3
2	associate and integrate the Social Work theory in to practice in their field work organization.	K2
3	understand the application of Social Work approaches to handle the challenges in the field.	K3
4	utilise the professional knowledge and skills in their respective field.	K3
5	analyse the need and importance the role of Social Workers in professional practice	K4

K1 - Remember; K2 - Understand; K3 – Apply, K4- Analyze

Units	Contents
I	Orientation and Commencement <ul style="list-style-type: none"> • Orientation on respective specialized fields. • The objectives of summer placements are explained.
II	Approval and Confirmation of Summer placement organization <ul style="list-style-type: none"> • Confirmation/Approval of summer placement organizations. • Commencement of Summer placement training in the approved organization
III	Induction and Learning <ul style="list-style-type: none"> • Induction of students in the organization. • Submission of Letter of induction to the respective guide. • Submission of weekly reports (Learning's & Observations) along with daily time sheets.
IV	Social Work Practice in the Field <ul style="list-style-type: none"> • Students gain knowledge about the Vision, Mission & objectives of the organization, organizational structure, functions of the organization, Dynamics of the organization, Skills Required to be a professional, laws pertaining to their specialized field, etc. • Constant contact with the students to regulate the learning process.
V	Termination and Evaluation <ul style="list-style-type: none"> • Monitoring the performance of the student. • Submission of letter of completion from the organization duly signed by the authorities. • After the Completion of training, the process of evaluation (Self & Staff) is executed based on the performance of the students through the submitted weekly Reports.

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	1	3	3	3	2	3	3	3	3	3
CO2	2	3	3	2	2	2	2	3	2	2	3	3	2
CO3	2	3	3	2	3	3	2	3	2	3	3	2	2
CO4	3	3	3	3	3	3	2	3	3	3	3	3	3
CO5	3	3	3	3	2	3	3	3	3	2	2	2	2
Total	12	15	15	14	13	14	12	14	13	13	14	13	12
Average	2.4	3	3	2.8	2.6	2.8	2.4	2.8	2.6	2.6	2.8	2.6	2.4

3 – Strong

2 – Medium

1 - Low

SEMESTER III
CORE COURSE VII: RURAL COMMUNITY DEVELOPMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233CC1	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Rural Development

Learning Objectives:

1. To able to understand the issues prevailing in rural areas
2. To able to invent solutions for better rural development

Course Outcomes

On the successful completion of the course, students will be able to:		
1	define the rural areas, rural economy and development and issues or rural development in general and address them through various development strategies.	K1
2	relate the knowledge on social political structure, economic structure, economic	K2
3	explain the rural local self-governance namely panchayat raj institutions and its role in planning and development of rural areas	K3
4	analyze the role of government, non-government and role of social workers in rural development.	K4
5	appraise the suitable intervention for rural development.	K5

K1-Remember; K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Rural economic structure: Principles of Rural Economic Development, Planning the Rural Development. Commercial Agriculture, Rural Horticulture, Dairying. Land use – Land Holding, Land Reforms Marginal Lands. Poverty, BPL families, Agricultural labourers and Social Security. Agricultural Finance – Need for Agricultural Finance, Sources of Agricultural Finance Kisan Credit card, the role of NABARD in Rural Development.	18
II	Rural Socio – Political Institutions and Processes: Society and Social Structure, Social Mobility, Social Changes, Caste Structure. Rural Literacy, causes for Low Literacy Rate, Corrective measures to increase the literacy in rural area. PRI's the Grama Panchayats and Power and Functions, Decentralized Governance Impact of Decentralized Governance on Rural Development.	18
III	Concept of Village, Settlement pattern, Factors for pattern of settlement. The Problem of Housing, Rural Sanitation- Drinking water, Drainage, Toilets (Public and Private). Nirmala Grama, Rural Electrification- Adhesiveness' and targets. Community Buildings- Hospitals, Schools, Community Halls etc.	18
IV	Rural development programmes in India : Concepts, approaches and strategies of Rural Development, Philosophy of Rural Development - A.T. Masher, Mahatma Gandhi and Lenin. Rural development programmes in india: Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) 2005: Deen Dayal Antyodaya Yojana – National Rural Livelihoods Mission (DAY-NRLM): Pradhan Mantri Gram Sadak Yojana (PMGSY): Pradhan Mantri Awas Yojana – Gramin: Pradhan Mantri Adarsh Gram Yojana (PMAGY): Saansad Adarsh Gram Yojana (SAGY): National Rurban Mission (NRuM): The	18

	National Social Assistance Programme (NSAP) Mission Antyodaya.	
V	Rural administration: Rural development administration in local, block, state and national level. Role of information communication technology and rural development; Role of Communication in Rural Development, Channels of Rural Development Support Communication. 73rd amendment and its Salient features; structure of PRIs Social work application and role of social worker in rural community development.	18
	Total	90
Case Studies: Some cases of real business world to supplement learning from the course.		

Textbooks

1. Gupta K. R. 2010. *Rural Development in India, Atlantic*; Latest edition (1 January 2010); Atlantic Publishers & Distributors Pvt Ltd, ISBN-13 : 978-8126913930
2. Madhusudan Ghose, & A.K 2013. *Rural Development in India – Challenges and Prospects*, Serials Publications, New Delhi, ISBN: 978-8183875929

References Books

1. Agarwal, Bina. 1994. *A Field of One's Own; Gender and Land Rights in South Asia*. Cambridge University Press. New Delhi.
2. Breman, Jan. 1974. *Patronage and Exploitation; Changing Agrarian Relations in South Gujarat*. University of California Press. Berkeley.
3. Breman, Jan. 1985. *Of Peasants, Migrants and Paupers; Rural labour Circulation and Capitalist Production in West India*. Oxford University Press. Delhi.
4. Chandrasekhar.Y.K, 2011. *Rural Development Administration in India.*, Mohit Books International.
5. Debarshi Mukherjee, Rajes Chatterjee, Sudkhina Mitra 2022. *Rural Livelihood Development of Tripura: An MGNREGS Experience*, Kaveri Books, New Delhi ISBN: 978-81-955493-0-6.

Web Resources

1. <https://drdpr.tn.gov.in/>
2. <https://www.yourarticlelibrary.com/india-2/rural-development/7-major-rural-development-policies-of-india/66724>
3. <https://www.vedantu.com/civics/rural-administration-in-india>
4. <https://www.ijert.org/research/problems-of-rural-system-in-india-need-for-addressing-them-in-rural-development-planning-IJERTV9IS110119.pdf>
5. https://nrega.nic.in/Nregahome/MGNREGA_new/Nrega_home.aspx

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	3	3	3	2	1	1	1	1	2	1	1	1	2
CO2	2	2	2	2	2	1	2	2	2	1	1	1	3
CO3	1	2	3	2	3	1	3	2	3	2	2	2	2
CO4	2	3	3	3	3	3	3	3	3	3	3	3	3
CO5	2	3	3	3	3	3	3	3	2	3	3	3	3
Total	09	13	14	12	12	9	12	11	12	10	10	10	13
Average	1.8	2.6	2.8	2.4	2.4	1.8	2.4	2.4	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
CORE COURSE VII: HUMAN RESOURCE MANAGEMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233CC2	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Management and Industry

Learning Objectives:

1. To inculcate the knowledge on Human Resource Management.
2. To understand the various sub-system of Human Resource Management

Course Outcomes

On the successful completion of the course, students will be able to:		
1	aware an in-depth knowledge on the process of human resource management.	K1
2	understand the suitable interventions on human resource management practice.	K2
3	articulate the budding hr professionals to meet the challenges in the industries in the modern era.	K3
4	analyse the appropriate methods for the human capital development and retention of employees.	K4
5	evaluate the recent trends and advances in human resource management.	K5

K1-Remember; K2-Understand;K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Management and Human Resource Management: Management: Concept, Principle Functions and Management Gurus. Human Resource Management: Concept, Definitions, Scope and objectives. Organization Structure and Function – Line and staff relations of Human Resource Management. HR Business Partnering, Qualities and Role of HR Manager.	18
II	Human Resource Planning and Talent Acquisition: <i>Human Resource Planning:</i> Concept and objectives and Process. Job Analysis, Job Description, Job Specification, Job Design and Job Enrichment. Career planning and Career paths; Job rotation. Talent Acquisition, Talent Development and Talent Engagement.	18
III	Recruitment and Selection: Recruitment - Concept, Meaning, Objectives, Sources and Process. Employment terms Recruitment Policy. <i>Selection</i> - Concept, Meaning and Objectives. Selection Process, Psychometric Assessment. Induction, Placement, probation and confirmation. Compensation Management: Salary Structure and Components of Compensation. Factors influencing compensation plans and policies. Types of Pay. Job Evaluation – Fixation of salary, Components of Salary. Pay for performance – Incentive Schemes, Principles and Types, Employees Stock Option Plan, compensation survey/ Review. Types of Employee Categories.	18
IV	Human Capital Development: Learning and Development: Concept, objectives, steps and Process - Types of Training Methods: On-the Job and Off-the Job. Training need analysis – competencies: Expectation Vs Actual, Identifying gaps. Developmental Needs for current and future jobs. HR Compliances. Performance Appraisal System: Concept, Objectives and Importance – Methods of Performance Appraisal: Traditional and Modern Methods. Talent Retention and Separation: Attrition: Concept and Factors influencing Attrition. Transfer: Concept and Types. Talent Retention: Concept, importance and strategies. Separation: concept and	18

	methods of Separation – Exit Interviews: Need and Importance. Voluntary Retirement Scheme.	
V	Recent Trends and Advances in Human Resource Management: Recent Trends in Human Resource Management: Artificial Intelligence (AI) and Machine Learning, Employee Wellness Programmes, Learning Management System (LMS), Fluid Task Management with Gig Economy, Work From Home (WFH). Advances in Human Resource Management : Corporate Social Responsibility, Benchmarking, Balanced Scorecard, Six Sigma, Kaizen, 5 S Method, Human Resource Accounting and Auditing, Human Resource Information System, Business Process Reengineering, Total Productivity Maintenance (TPM), Total Quality Management (TQM), International Organization for Standardization (ISO), Human Resource Management in Global Perspective, Future of Human Resource Management.	18
	Total	90
Case Studies: Some cases of real business world to supplement learning from the course.		

Textbooks

1. Bernadin John H, 2012. *Human Resource Management*, New York : McGraw Hill.
2. Dwivedi. R.S, 2009. *A Textbook of Human Resource Management*, New Delhi, Vikas Publication House Pvt Ltd

References Books

1. Andrew J. Dubrin, 2012. *Essentials of Management*, New York: Thomson Southwestern
2. ChatteIjee, Bhaskar 1999. *The Executive Guide to Human Resource Management*, New Delhi: Excel Books.
3. Ivancevich, 2012. *Human Resource Management*, New York: McGraw Hill.
4. Gary Dessler, 2018. *Fundamentals of Human Resource Management*, Noida, Pearson Publications.
5. Gary Dessler and Biju Varrkey, 2020. *Human Resource Management*, Noida, Pearson Publications.

Web Resources

1. <https://www.thehrdirector.com/>
2. <https://www.whatishumanresource.com/>
3. <https://www.aihr.com/blog/human-resource-basics/>
4. <https://www.shrm.org/>
5. <https://www.citehr.com/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
CORE COURSE VII: MEDICAL SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233CC3	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of health and Social Work

Learning Objectives:

1. To equip students by imparting knowledge to understand the concept, definition, objectives, of Medical Social Work.
2. To apply the models of Health care while working at micro, mezzo and macro level.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	illustrate about the concept, history, scope and trends in medical social work.	K1
2	summarize and implement evidence-based interventions for patients and care givers.	K2
3	use and implement health care models in the practice setting to achieve the goals of medical social work	K3
4	analyse competencies and skills required for medical social worker in different setting.	K4
5	value and implement empirically-based interventions in a multidisciplinary setting.	K5

K1-Remember; K2-Understand; K3-Apply;K4-Analyze; K5-Evaluate

Units	Contents	No. of Hours
I	Introduction to Medical Social Work: Medical Social Work: Definition, objectives. Historical Development of medical social work in India and abroad. Trends & Scope of Medical Social work practice in India.	18
II	Understanding Patient and illness behaviour: Concept of- Acute illness, chronic illness, terminal illness, disability, impairment and handicaps. Concept of patient as a person. Impact of illness on the patient and caregivers. Concept and Impact of long-term hospitalization on the patients and their families.	18
III	Healthcare Models: Preventive, Curative, Promotive, Integrative and Development Model. Holistic Approach to Health. Alternative Medicine - AYUSH. Health Education: Concept and Principles, Models, Methods and Techniques.	18
IV	Medical Social Work Department : Organization and administration; Functions, Public relations in hospital, Medical Social Work in relation to other disciplines, Multidisciplinary approach and teamwork; Medico-Legal issues, Euthanasia, Organ Transplant. Patient's Rights and Medical Ethics in health care.	18
V	Medical social work practice in different settings: Role of medical social worker in Out-Patient departments, Emergency / Crisis Care, ART Centers, Hospice, Community Health, Geriatric Department, Pediatric and Oncology care centers. Rehabilitation: Definition, Types and principles, Community based rehabilitation. Ambulatory, Palliative care, Hospice and Convalescent care. MTP act, Epidemic disease act, Pandemic diseases in global level.	18

Self-Study: Pandemic diseases in global level.

Textbooks

1. Brandell, J R ,1997. *Theory and Practice of Clinical Social Work*, London: Free Press
2. Dowding & Barr, 2002 *Managing in Health Care*, Pearson Education Ltd. London.

Reference Books

1. Kapil, Krishnana, 1971. *Social Service Opportunities in Hospitals*, Bombay, TISS
2. Bajpai P.K. (ed.), 1997. *Social Work Perspectives in Health*. Rawat Publications. Delhi.
3. Blaxter, Mildred, 2004. *Key Concepts on Health*, Polity Publishers, New Delhi
4. Bradshaw & Bradshaw, 2004. *Health Policy for Health Care Professional*, Sage Publications, New Delhi.
5. Debarshi Mukherjee, Rajes Chatterjee, Sudkhina Mitra, 2022. *Rural Livelihood Development of Tripura: An MGNREGS Experience*, Kaveri Books, New Delhi ISBN: 978-81-955493-0-6.

Web Resources

1. <https://mgcub.ac.in/>
2. <https://rmlh.nic.in/>
3. <https://www.tandfonline.com/>
4. <https://www.ncbi.nlm.nih.gov/pmc/>
5. <https://www.sweducarebd.com/>

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	12	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
CORE COURSE VIII: TRIBAL DEVELOPMENT IN INDIA

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233CC4	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic understanding of Tribal Development

Learning Objectives:

- 1.To train ‘development organizers’ for working with tribal communities.
- 2.To improve adequate skills to prepare and implement integrated development plan & projects for tribal Communities

Course Outcomes

On the successful completion of the course, students will be able to:		
1	describe of tribal communities and its organisation.	K1
2	discuss about the problems primitive communities’ various problems.	K2
3	articulate the contribution of tribal activists and reformers and impact of tribal movements on tribal policy.	K3
4	correlate the required skills for a tribal development facilitator	K4
5	defend the role of multimedia for the development of the people	K5

K1-Remember;K2-Understand; K3-Apply; K4-Analyze; K5- Evaluate

Units	Contents	No. of Hours
I	Tribal Concepts: Organisation & Culture: Tribal Concept, Meaning & Identity Meaning, definition and characteristics of tribe. Constitutional Meaning of tribe. Tribal Organisations Social organisations: Tribal family, marriage, kinship, Yuvagruh, Religion and customary practices. Tribal council, customary laws and practices. Tribal Culture Component of tribal culture: Dance, Drama, Folklore, dialect, Instruments. Religion, customs & Rituals Literature and Art, Life philosophy in cultural practices.	18
II	Tribal Problems: Economic Issues Land alienation & Agriculture Poverty & indebtedness Unemployment, Infrastructural Issues Habitat and settlement Basic Civic Amenities Transportation & communication. marginalisation, migration, drop-out. Health issues-accessibility, malnutrition, mortality & morbidity, reproductive health, anaemia and sickle cell anaemia. Superstitions, addiction, isolation.	18
III	Tribal Development Policies, Programmes & Movements: Historical perspective of tribal policy, National and international policies ‘Panchshil’ philosophy as strategy for implementation and its impact on tribal policy Constitutional identity. Contribution of tribal activists: Birsa Munda, Tantya Bhil, Ambar singh Maharaj. Contribution of Tribal reformers: ThakkarBappa, Dr. B.D Sharma, Verrier Elvin, Godavari Parulekar. Prevention violation and protection of Tribal Rights. United Nations Declaration of Rights of Indigenous people. ILO Convention107 and 169 on rights of Indigenous people.	18
IV	Tribal Governance: Governance Meaning, Need and Scope of Governance History of tribal governance, Institutions in Tribal Governance National Commission on Scheduled Tribe. National Council for Tribal Welfare. TRIFED Autonomous Councils. Tribal Advisory Councils Panchayati Raj Institutions &	18

	PESA Civil Society Organisations: Forms, level of participation.	
V	<p>Social Work Methods in tribal development: Skills of working with Individual: Individual: Fact gathering & assessment Planning & Contracting Intervention & Monitoring Evaluation & Termination. Skills of working with group: Skill for working with group: Understanding group dynamics. Group identification or formation. Problems solving or group development. Focus group observation skills Observation & techniques of recording. Skills in community work. Rapport building. Identification of needs. Resource mobilisation. Programme planning. Programme Management. Encouraging community participation Mobilising community action.</p> <p>Communication Skill Definition & Concept Process, channels & types of communication Qualities essential in an effective development of the facilitator. Use of Audio – Visual media Use of Innovative Media Traditional Media- Tamasha, Powada, Folk Theatre, Folk lore, Music folk dance etc. Use of Social Networking & Social Media.</p>	18
Case Studies: Some cases of real business world to supplement learning from the course.		

Text Books

1. Amita Shah ,Jharna Pathak, 2015. *Tribal Development in Western India*, ISBN 9781138095977.
2. Gowri Lakshmi G M, C Esther Buvana, 2020. *A Study on Tribal Development Administration in Tamil Nadu*, LAP Lambert Academic Publishing, ISBN-10 : 6202530332, ISBN-13 : 978-6202530330

References Books

1. Ahmad Shamshad and Nafees Ansari ,2005. “Planning commission: Fifty-Five Years of Planned Development and Social Sector”, Gyan Books PVT LTD Delhi.
2. AmitabhaSankar ,Dasgupta ,1990. *Samira Frontiers of Social Anthropology* , Gyan Books PVT LTD Delhi.
3. Chahar, S.S. (Ed.) 2005. *Governance of Grassroots Level in India*, New Delhi: Kanishka.
4. Gare G M, 1974. *Social Change, Among the tribal of western Maharashtra*.
5. Mishra, G. P. and Bajpai, B. K. ,2001. *Community Participation in Natural Resource Management*, Rawat Publications, Delhi.

Web Resources

1. <https://www.jstor.org/stable/23619351>
2. <https://trifed.tribal.gov.in/home>
3. https://tribal.nic.in/WriteReadData/201512301001182101476scan0013_Part2.pdf
4. <https://www.drishtias.com/summary-of-important-reports/xaxa-committee-on-tribal>
5. <https://tribal.nic.in/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
CORE COURSE VIII: LABOUR LEGISLATIONS

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233CC5	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Human Resource Management

Learning Objectives:

1. To learn the basic features of Labour Legislations
2. To understand the significance of the working of Labour laws in various sectors

Course Outcomes

On the successful completion of the course, students will be able to:		
1	identify the significance of labour legislations in human resource management	K1
2	summarize the knowledge of labour legislations to regulate the working conditions in the industrial sector	K2
3	apply the knowledge and skills of implementing the wage legislations	K3
4	illustrate the knowledge of social security legislations	K4
5	value and apply the legislations pertaining to industrial relations	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate

Units	Contents	No. of Hours
I	Labour Legislation: History of labour legislations in India; Labour in the Indian constitution; Industrial jurisprudence; Industrial law as distinguished from Common law. Basic understanding of five codes.	18
II	Legislations pertaining to working conditions: The Factories Act, 1948. Industrial Employment (Standing Orders) Act. 1946. Apprentices Act, 1961. Contract Labour (Regulations and abolition) Act, 1970.	18
III	Wage Legislation and Social Security Legislations: Payment of wages Act, 1936. Minimum wages Act, 1948. Payment of Bonus Act, 1965. Workmen's Compensation Act, 1923. Employee's State Insurance Act, 1948. Employee Provident fund and miscellaneous provisions Act. Maternity benefit Act, 1961. Payment of Gratuity Act, 1972	18
IV	Industrial Relations Legislations: Trade Unions Act, 1926, Industrial Disputes Act, 1947	18
V	Labour Legislation in Tamilnadu: Tamil Nadu shops and establishments Act, 1947. The Tamil Nadu catering establishment Act, 1958. Tamil Nadu Labour welfare fund Act, 1972. The Tamil Nadu Industrial establishments (National and Festival Holidays) Act, 1958.	18
Self-study: The Tamil Nadu Industrial establishments (National and Festival Holidays) Act, 1958.		

Textbooks

1. Blanpain, R,2001. *Labour law, human rights and social justice*. The Hague: Kluwer Law Intl.
2. Kumar, H.L,2003. *Labour Law* (2ndEds). New Delhi: Universal Law Publishing Pvt Ltd.

References Books

1. Ajay, Garg.,2012. *Labour Laws One Should Know*. New Delhi: Nabhi Publishing House.
2. Blanpain, R. 2004. *Comparative Labor Law and Industrial relations in Industrialized Market*. Kluwar law Intl.
3. Conaghan, J., Fischl, R. M., & Klare, K. (Eds.),2004. *Labour law in an era of globalization: Transformative practices and possibilities*. New Delhi. Oxford University Press.
4. Grogan, J. ,2007. *Collective labour law*. Juta and Company Ltd.
5. Kumar, H. L.,2013. *Labour Laws Everyone should Know*.New Delhi: Universal Law Publishing.

Web Resources

1. <https://labour.gov.in/list-enactments-ministry>
2. https://www.icsi.edu/media/webmodules/Labour_Laws&_Practice.pdf
3. <https://www.mgkvp.ac.in/Uploads/Lectures/47/1424.pdf>
4. <https://www.shrm.org/shrm>
5. india/pages/simpliance.aspx <https://www.whatishumanresource.com/employment--labour-laws-in-india>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong

2 – Medium

1 - Low

SEMESTER III
CORE COURSE VIII: MENTAL HEALTH AND PSYCHIATRIC DISORDERS

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233CC6	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Mental illness and Assessment

Learning Objectives:

1. To acquire in-depth knowledge on Mental Health and Mental illness.
2. To understand the attitudes and belief pertaining to mental illness

Course Outcomes

On the successful completion of the course, students will be able to:		
1	define the concept of mental health	K1
2	interpret the client using psychiatric assessment tools	K2
3	relate the various mental health issues in the community	K3
4	analyze the phenomenology, symptomatology, and treatment of common mental disorders.	K4
5	value effectively and identify mental disorders	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate

Units	Contents	No. of Hours
I	Concept of Mental Health: Definition of Mental health, Concept of Mental Health, Neuro transmitters of mental health functioning. History of Psychiatry, Mental Health in India, Biopsychosocial Model. Socio-cultural factors in Psychiatry.	18
II	Psychiatric Assessment: Psychiatric Interviewing - Case History Taking and Mental State Examination, Psycho-Social and Multidimensional Assessment, Use of Mental Health Scales in assessment. Disability Assessment (IDEAS). Classification of mental Disorders – ICD 10, DSM V, ICF.	18
III	Common Mental Disorders & Classification: Clinical Signs, Symptoms, Causes and Treatment of the following Common Mental Disorders: Neurocognitive Disorders, Personality Disorders, Schizophrenia, Bipolar and related disorders and Depressive Disorders.	18
IV	Neurotic stress related disorders other disorders: Anxiety Disorders, Dissociative & Somatoform Disorders, Eating disorders, Elimination disorders, Conduct Disorders, Sexual disorders, Substance-related and Addictive Disorders, Neurodevelopmental disorders.	18
V	Legislations related to Mental Illness: Mental Health Care Act 2017, Narcotic drugs and Psychotropic Substances Act 1985.	18
	Total	90
Self-study: Psycho-Social and Multidimensional Assessment		

Textbooks

1. American Psychiatric Association, 2013. *Diagnostic and Statistical Manual of Mental Disorders DSM-5* Mumbai: Tata Institute of Social Sciences.

- Ahuja Niraj, 2011. *A short textbook of psychiatry*, (7th Edition), Jaypee Brothers Medical Publishers (P) Ltd, New Delhi.

References Books

- American Psychiatric Association (1994). *Diagnostic Criterion from DSM-IV*. Washington DC: American Psychiatric Association
- Bhugra, Gopinath., & Vikram Patel., (2005). *Handbook of Psychiatry- A South Asian Perspective*. Mumbai: Byword Viva Publishers Pvt. Ltd.
- Dr. Ramakrishnan. K, Dr. Arun Kumar. N, 2010. *Psychiatry Made Easy*, (1st Edition), Trichy, ATHMA Institute of Mental Health and Social Science.
- Kapur, M., 1995. *Mental Health of Indian Children*. New Delhi: Sage Publications.
- Mane, & Gandevia., 1998. *Mental Health in India: Issues and Concerns*. Mumbai: Tata Institute of Social Sciences.

Web Resources

- <https://www.who.int/classifications/icd/en/bluebook.pdf>
- <https://cdn.website.editor.net/30f11123991548a0af708722d458e476/files/uploaded/DSM%2520V.pdf>
- Hand_Book-Guide_to_Mental_Health_for_Social_Worker.pdf
- http://nhm.gov.in/images/pdf/programmes/NMHP/Training_Manuals/Hand_Book-Guide_to_Mental_Health_for_Social_Worker.pdf

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
FIELD WORK PRACTICAL – III CONCURRENT FIELD WORK
COMMUNITY DEVELOPMENT SPECIALIZATION

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233FP1	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic understanding of the community development specialization

Learning Objectives:

1. To know and understand the functions of an agency.
2. To study and comprehend the agency's goals, policies and philosophy

Course Outcomes

On the successful completion of the course, students will be able to:		
1	identify the different type's communities and their issues.	K1
2	cite the different kinds of NGOs working for the different kinds of communities in solving the problem in the person environment context.	K2
3	complete the theoretical knowledge with the activities of social work agencies.	K3
4	illustrate the roles, characteristics and skills of a student trainee in field work agencies	K4
5	develop the corporate's role in the development of the communities	K6

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K6-Create

Units	Contents	No. of Hours
I	Phases: Tasks/ Activities Carried out	18
II	Orientation Phase: 1. Field work orientation on structure of the programme 2. Explaining the skills are required for social workers to face the challenges in the different communities. 3. Identification of the field of interest to develop the aptitude for the same.	18
III	Induction Phase: The students are start their training in their respective field work organisation. 1. Identify needs of the community and solve it with people s' participation. 2. Application of community social work practice 3. Applying their skill in solving the community problems. 4. Assessment on the role of industries contribution for community development	18
IV	Implementation Phase: Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.	18
V	Feedback and Evaluation: 1. The students will be evaluated bases on their contribution and participation in the agencies activities. 2. Detailed report on the community where they worked. 3. Report writing and documentation 4. Attendance (Field work and conferences attended by the trainee. 5. Internal & external Viva Vice examination	18
	Total	90

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
FIELD WORK PRACTICAL- III- CONCURRENT FIELD WORK
HUMAN RESOURCE MANAGEMENT (Manufacturing Sector)

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233FP1	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Human Resource Management

Learning Objectives:

1. To understand the business profile of the industries
2. To observe the practice of current trends in HR

Course Outcomes

On the successful completion of the course, students will be able to:		
1	understand the application of the different types of labour welfare measure and the current trends in hr practices	K2
2	to integrate the classroom learning with field work practice - the knowledge related to types of employees, recruitment, selection, induction and placement, time office, bio- metric etc. in the industry	K3
3	apply the knowledge and the skills of HRM, IR, and work as a hr professional in interdisciplinary teams	K3
4	analyse and practice in projects of the organization on employees' motivation, employees' absenteeism, collective bargaining and the role of trade unions	K4
5	assess the concept of industrial relations and familiarize with labour legislation towards supportive business environment	K5

K1- Remember;K2- Understand; K3- Apply;K4- Analyze; K5- Evaluate

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Organization Chart, The Products, services, Branches/units, workforce, Line and Staff management, structure and functions of the Human Resource Department Areas of Personnel Functions: Manpower Planning (Need Analysis), Recruitment (Advertisement/consultancies/Campus/other Bureaus/Sources), Types of Employees (Contract/Temporary/Permanent/part-time, Selection (interview/Written Test/Group Discussion/Physical examination, Induction and Placement, Promotion and Transfer, Training and Development (Need analysis/Types/outsourcing), Disengagement – Retention, Resignation/Termination and Retirement (Exit <i>interviews</i>), Time Office (Daily Attendance/swiping Cards/Attendance Register), Hours of Work (Time in/Break/Movement Register/Period of Rest/Time out), Leave and Holidays (Casual Leave/Medical Leave/National and Festival Holiday etc), Employee Service Register, Communication, Employee Appraisal(Ranking/Free Essay/360 degree Appraisal), Balance Score Card, Succession Planning.	18
II	Areas of Personnel Functions: Manpower Planning (Need Analysis), Recruitment (Advertisement/consultancies/Campus/other Bureaus/Sources), Types of Employees (Contract/Temporary/Permanent/part-time, Selection (interview/Written Test/Group Discussion/Physical examination, Induction and Placement, Promotion and Transfer, Training and Development (Need	18

	analysis/Types/outsourcing), Disengagement – Retention, Resignation/Termination and Retirement (Exit <i>interviews</i>), Time Office (Daily Attendance/swiping Cards/Attendance Register), Hours of Work (Time in/Break/Movement Register/Period of Rest/Time out), Leave and Holidays (Casual Leave/Medical Leave/National and Festival Holiday etc), Employee Service Register, Communication, Employee Appraisal(Ranking/Free Essay/360 degree Appraisal), Balance Score Card, Succession Planning.	
III	Industrial Relations Functions: Industrial Relations at Shop Floor & Plant Level (Works Committee/Joint Production Committee/ Management Councils, Grievance Handling – Grievance Settlement Procedure Works, Standing Orders (Employee Discipline/ Domestic Enquiry/ Absenteeism/ Alcoholism/ Punishment), Employers Association, Trade Unions, Collective Bargaining - The Agreements, Strikes/Lock outs and Retrenchment.	18
IV	Labour Welfare Measures: Intra Mural and Extra Mural / Statutory and Non-Statutory Measures - Housing/ Crèche/Canteen/Credit and Consumer Cooperatives, Safety and Accident Prevention, Industrial Health and Hygiene (Occupational Diseases/Hazards), Industrial Mental Health (Screening and Detection/Stress/Fatigue/Burnout) Employee Counselling, Workers' education, Recreation, Other Welfare Measures.	18
V	Labour Legislations: Legislations applicable to the Organization.	18
	Total	90

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.3	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
FIELD WORK PRACTICAL – III CONCURRENT FIELD WORK
MEDICAL SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233FP1	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of different medical setting

Learning Objectives:

1. To know and understand the functions of hospital
2. To make the students aware of different settings for Medical Social Work.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	recognize the different types of health issues.	K1
2	understand the different kinds of NGOs working for the different kinds of communities in solving the problem in the personal environment context.	K2
3	apply the role of social worker in health setting.	K3
4	analyse the role, characteristics and skills of a social work and critically evaluate the same.	K4
5	criticize the role of multidisciplinary team in a hospital.	K5

K1-Remember;K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Orientation Phase 1. Field work orientation on structure of the programme 2. Explaining the skills is required for social workers in health care setting. 3. Identification of the field of interest to develop the aptitude for the same.	18
II	Induction Phase I To understand the Structure and functions of administration in Medical Setting. To identify the role of Medical Social Work Identify the needs of the patients and caregivers in hospital.	18
III	Induction Phase II Applying their skill in Medical Social Work. Assessment on the role of Social Worker in Hospital.	18
IV	Implementation Phase Apply the theoretical knowledge for solving the problems of patients and Application of Medical Social Work practice.	18
V	Case study analysis and apply problem solving and strength based approach. Feedback and Evaluation 1. The students will be evaluated based on their contribution and participation in the agency's activities. 2. Detailed report on the community where they worked. 3. Report writing and documentation 4. Attendance (Field work and conferences attended by the trainee 5. Internal & external Viva Voce examination	18
Total		90

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	11	12	11	12	10	10	10	13
Average	2.3	2.7	2.8	2.4	2.4	2.2	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
ELECTIVE COURSE III: a) DISASTER MANAGEMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233EC1	3	2	-	-	3	5	75	25	75	100

Prerequisites: Basic Understanding of Disasters

Learning Objectives:

- To deliver an understanding of Disaster and Disaster Management.
- To help students to understand risk assessment vulnerability analysis

Course Outcomes

On the successful completion of the course, students will be able to:		
1	describe the types of disasters and plan the preparedness for the disaster.	K1
2	understand disaster preparedness and responses various stakeholders of the community	K2
3	use the NGO registration procedure and identify how to run the NGOs effectively	K3
4	critically analyse recovery, rehabilitation and reconstruction technique	K4
5	criticize community linkage in disaster management in safeguarding environment	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate.

Units	Contents	No. of Hours
I	Introduction to disaster: meaning of Hazard, Risk, Vulnerability, Disaster Meaning, Nature, Importance, Dimensions & Scope of Disaster Management, Disaster Management Cycle, Natural Disasters- Meaning and nature of natural disasters.	15
II	Types of Disaster and Risk Assessment: Types: Hydrological Disasters - Flood, Flash flood, Drought, cloud burst, Geological Disasters- Earthquakes, Tsunamis, Landslides, Volcanoes, Volcanic eruptions, Mudflow, Wind related- Cyclone, Storm, Storm surge, Tidal waves, Heat and cold Waves, Climatic Change, Global warming, Sea Level rise, Ozone Depletion, Personal disaster. Concepts, Elements & Perception of Risk, Acceptable risk, Requirements in Risk Assessment.	15
III	Disaster Preparedness and Response: Concept and significance, Disaster Preparedness Measures, Institutional Mechanism for Disaster Preparedness, Disaster preparedness with special needs/ vulnerable groups, Disaster Preparedness: Policy and Programmes, Role of Government, International and NGO Bodies, Role of Information Technology (IT) in Disaster Preparedness, Role of Different Organizations / Institutions.	15
IV	Recovery, Rehabilitation and Reconstruction: Concept, Meaning, Types of rehabilitation and reconstruction, Importance of Disaster Mitigation, Cost – benefit analysis, relationship between vulnerability and development. Damage Assessment- Post Disaster Damage assessment. Reconstructions- Essential services, Social infrastructures, immediate shelters/camps, Contingency plans for reconstructions, Development of Physical and Economic Infrastructure- Developing Physical and Economic Infrastructure, Environmental Infrastructure development.	15
V	Community Linkage In Disaster Management: Community Based Disaster Management Human Behaviour and Response: Individual, Community, Institutional	15

Community Participation and Awareness, Community Health during Disasters & Community Health Management, Disaster Site Management in Community & Disaster Management Strategies, Leadership and Coordination in Disaster Management & role of social worker in disaster management.
Self-study: Community Based Disaster Management

Textbooks

1. Khullar D.R J A C S, 2000.*Environment & Disaster Management: Ecology, Climate Change & Bio-diversity*,
2. Kumar, Nitesh, Satish, 2001.*Textbook of Disaster Management* ,Serial Publishing House, ISBN 9789381226704

Books for References

1. Bernadin John H, 2012. *Human Resource Management*, New York: McGraw Hill.
2. Dwivedi. R.S, 2009. *A Textbook of Human Resource Management*, New Delhi, Vikas Publication House Pvt Ltd.
3. Ivancevich, 2012. *Human Resource Management*, New York: McGraw Hill.
4. Mahajan. J P & Reeta, 2016. *Human Resource Management*, Noida, Vikas Publishing house.
5. Rao V.S.P ,2000. *Human Resource Management*, Sage Publications, New Delhi.

Web Resources

1. https://www.researchgate.net/publication/277327554_Introduction_to_Disaster_Management
2. <https://byjus.com/free-ias-prep/disaster-management-india/>
3. <https://www.youtube.com/watch?v=zR9CbaJhCd8>
4. <https://www.drishtiiias.com/to-the-points/paper3/daster-management-i>
5. <https://nidm.gov.in/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.3	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong

2 – Medium

1 - Low

SEMESTER III
ELECTIVE COURSE III: b) CORPORATE SOCIAL RESPONSIBILITY

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233EC2	3	2	-	-	3	5	75	25	75	100

Prerequisites: Basic Understanding of Corporates

Learning Objectives:

1. To learn the models and strategies of Corporate Social Responsibility.
2. To enhance understanding of the basic concepts, tools and techniques in Community Participation and Corporate –Community Collaboration working.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	identify the concept and model of corporate social responsibility	K1
2	understand steps and strategies in attaining CSR.	K2
3	examine the various norms and standards on CSR(national and international).	K3
4	analyze the various CSR programmes in an organization.	K4
5	appraise various ethical standards on consumer, environmental and social aspects of CSR.	K5

K1-Remember;K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Introduction to CSR: Corporate Social Responsibility – Meaning, Definition and Concepts. Historical evolution of CSR at Global and Indian contexts. Scope for CSR in India. Models of CSR- Carroll's model. Steps to attain CSR. Drivers of CSR. CSR Strategies. CSR in Indian and International context.	15
II	CSR-Legislation In India & the world. Indian Companies Act(2013):Section 135 of Companies Act 2013.Scope for CSR Activities under Schedule VII, Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India. International standards and norms on CSR. Social Accounting: Definition, Objective, Scope. Social Audit: Definition, Approaches & Need.	15
III	Business ethics and Corporate Governance: Business ethics: Meaning and definitions of Ethics. Nature of business ethics; the relationship between business ethics, corporate governance and ethical leadership; levels of ethical analysis; concept of corporate integrity. Corporate Governance – meaning, significance, principles and dimensions. Issues in corporate governance— Theoretical basis of corporate governance. Consumer Protection, Environment Protection, Gender issues in multiculturalism, Ethics and Corruption.	15
IV	CSR and Community Participation: Corporate and Community Participation. Corporate, NGO, Government and Citizen Participation, Need and types of participation, Corporate –Community Collaboration (CCC) and Social Development. Challenges and barriers to Corporate-Community Collaboration – CCC as CSR process and Product-Socio-Economic Impact of CCC – Community Investment and Corporate Citizenship Programmes.	15
V	Role and Skills of Social Worker in CSR: Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting and Supervising. Format for Annual report on CSR activities. CSR Audit & Reporting Guidelines	15

	by Companies act 2013. Case Studies : Ashok Leyland, Hyundai Foundation, Srinivasan Service Trust, Titan Foundation, Tata Sustainability Group, A.M.M.Foundation, CPCL, Wipro Foundation, Infosys Foundation, NIIT.	
	Total	75
Self-study: Community Investment and Corporate Citizenship Programmes.		

Textbooks

1. Benn & Bolton, 2011. *Key concepts in corporate social responsibility*, Sage Publications Ltd, Australia.
2. Chatterjee, M. ,2015.*Corporate Social Responsibility*, Oxford University Press, Delhi.

References Books

1. Benn & Bolton, 2011. *Key concepts in corporate social responsibility*,Sage Publications Ltd, Australia.
2. Chatterjee, M. 2015.*Corporate Social Responsibility*, Oxford University Press, Delhi.
3. Maya. R. J., Vanitha, S., Kamala, Padmavati, D., SangarMithirai and Padmavathy, M.,2008. *Issues and Challenges of Sustainable Development in India*,Serials publications New Delhi .
4. Reddy, Sumati and Stefan Seuring., 2004. *Corporate Social Responsibility: Sustainable Supply Chains*. ICFAI University Press, Hyderabad. .
5. Das, Chandra, Subash., 2010.*Corporate Governance*,PHI Learning Pvt.Ltd, New Delhi.

Web Resources

1. <https://indiacsr.in/>
2. <https://csrfce.org/about-csr-in-india-public-policy/>
3. <http://csr.gov.in/>
4. <https://bthechange.com/csr-in-india-is-now-a-law-2502aa6d0daa>
5. <https://csrbox.org/CSR-in-India>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	11	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	2.2	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
ELECTIVE COURSE III: c) HOSPITAL ADMINISTRATION

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233EC3	3	2	-	-	3	5	75	25	75	100

Prerequisites: Basic Understanding of Hospital

Learning Objectives:

- To impart knowledge of hospital administration.
- To train students to be an efficient hospital administrator.

On the successful completion of the course, students will be able to:		
1	define the meaning –evolution from charity to modern hospital and classification of hospital.	K1
2	Interpret the hospital administration-concept, principles and hospital administrator-role, functions and duties	K2
3	apply the counselling-Training and development of various categories and uses of computers in hospital	K3
4	analyse hospital organization and role of hospital in the health care delivery system.	K4
5	criticize the quality assurance in hospital services	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate.

Units	Contents	No. of Hours
I	Hospital as a System -Hospital - Meaning, Evolution from charity to modern hospital, Classification. Hospital Administration - concept, definition, general principles, importance, functions, patterns and standards.	15
II	Human Resource Planning -Human Resource Planning: Methods and techniques - recruitment, selection, induction, placement, performance appraisal, career planning and counselling. Training and development of various categories. Uses of Technology in hospital.	15
III	Organization of Hospital Administration -The governing boards - The Department organization-The Hospital auxiliary-Role of hospital in the health care delivery system. Corporatization of hospitals.	15
IV	Quality Assurance in Hospital services -General consideration - Setting the standard and associated problems - Improving the quality of hospital services. National Accreditation Board for Hospitals and Healthcare Providers (NABH)	15
V	Laws pertaining to hospital -The Employees Provident Fund Act 1952, The Employees Pension Scheme 1995, Employees Deposit Linked Insurance Scheme 1976, The Employees State Insurance Act 1948, The Health Insurance Policy (Both Government and Private) – Issues and Challenges.	15
	Total	75
Self- study: Corporatization of hospitals		

Textbooks

- Austrian S G ,2000. *Mental Disorders, Medications, and Clinical Social Work*, Columbia University Press, New York.
- Brandell, J R,1997. *Theory and Practice of Clinical Social Work*, Free Press, London.

Reference Books:

1. McGiobony,1992. *Principles of Hospital Administration*,(2ndedition) Putnam, The University of California.
2. Arya P.P and Gupta R.P ,1989.*Human Resource and Accounting*, (3rd Edition) Delhi, Deep and Deep.
3. Goel, SL and Kumar.R,1990.*Hospital Administration and Management*,(2nd Edition),Delhi,Kalinga.
4. 4.Mathur.B.L,1990.*HRD Strategies, approaches and experiences*,(1st Edition)Jaipur,Assistant Publishers.
5. S.L. Goel ,2009. *Education of Communicable and Non-Communicable Diseases*, Deep & Deep Publications, New Delhi.

Web Resources

1. <https://www.socialworkers.org/Practice/Clinical-Social-Work>
2. <http://gaswin.tripod.com/>
3. <https://nimhans.ac.in/>
4. <https://gacbe.ac.in/images/E%20books/Handbook%20of%20Health%20Social%20Work.pdf>
5. https://www.clinicalsocialwork.eu/wp-content/uploads/2015/01/CSW_2_2014.pdf

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
ELECTIVE COURSE IV: a) PUBLIC HEALTH IN INDIA

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233EC4	3	2	-	-	4	5	75	25	75	100

Prerequisites: Basic Understanding of Health in the community

Learning Objectives:

1. To develop an understanding of a multidimensional approach to Health
2. To understand the administration of the basic health infrastructure in the country

Course Outcomes

On the successful completion of the course, students will be able to:		
1	be aware of an in-depth knowledge of the Public health, identify disease, family planning programmes, and examine the policies and various programmes for the community.	K1
2	understand various types of diseases, health care programs and policies with Human Rights perspective.	K2
3	apply the concept of health, diseases policies and family planning using various health care settings for vulnerable groups.	K3
4	analyse and identify the reasons for health related issues, categorise the functions of various health care systems and compare the administration of various health care systems in the country.	K4
5	utilize and evaluate the national health programmes and health policies while working among communities.	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate

Units	Contents	No. of Hours
I	Concepts related to Health: Definition of Health, Concept of Well-being, Health Spectrum, Health indicators, Social Determinants of health; Hygiene, Sanitation and Health; Meaning of disease, sickness/illness, and Sick role.	15
II	Concepts and measures: Food, Nutrition & Health, Concept of balanced diet, Malnutrition, Vitamin and Protein deficiency disorders; Health Education - Definition, Approaches, Models, Contents, Principles and practice of Health Education; Preventive, Curative and Social medicine. Role of Social Worker – Proactive, Preventive, Developmental and Remedial measures in Health Primary health care and Principles of Primary Health Care; Health Perspective - Human Development Index; The Sustainable Development Goals related to health.	15
III	Communicable and Non – Communicable Diseases: Causes, Prevention and Treatment: Communicable diseases and mode of transmission - HIV/AIDS, T.B, Hansen's disease, Vector borne, Air borne and Water borne disease and Swine Flu; and Non – Communicable diseases - Diabetes, Cardiac diseases, Hepatitis and Cancer Addiction and health: Alcoholism and Drug addiction – definition, characteristics and stages. Effects of addiction – the individual, family, health, social, economic, employment and moral.	15
IV	Health Programmes & Policy: National Health programmes: Family Welfare, Maternal and Child Health, ICDS, School health programmes, AIDS control programmes, National and International Organisations related to health: ICMR, WHO, UNICEF, RNTCP. Welfare measures for the Differently Aabled,	15

	State Health programmes for the weaker sections. National Health Policy 2002; Population Policy; ESI Act 1975; Health care systems in India - Levels of Health Care-Primary, Secondary and Tertiary levels, NRHM, AYUSH	
V	Maternal and Child Health: Maternal and Child Health – Issues and problems, Gender and Health, definition and importance of IMR & MMR, Antenatal Intranasal and Post-natal care; Breast feeding and its importance; Reproductive Health – Importance of Reproductive health; Family planning & its methods; Sex and Sexuality in terms of HIV/AIDS, LGBT; Sexual Reproductive Health Right.	15
	Total	75
Self- study: Developmental and Remedial measures in Health Primary health care		

Textbooks

1. Park & Park. 2003. *Textbook of preventive and social medicine*, Deep & Deep Publications, New Delhi
2. Ajit. 2005. *Social Dimensions of Health*, Rawat Publications, New Delhi.

References Books

1. Pokrana, 1994. *Social Beliefs, Cultural Practices in Health and Disease*, Rawat Publications, New Delhi .
2. Aakriti Grover, R.B. Singh, 2019. *Urban Health and Wellbeing: Indian Case Studies*, Springer , Deep & Deep Publications, New Delhi.
3. Jugal Kishore, 2001. *National Health Programmes of India*, National Policies & Legislations Related to Health, Century Publications.
4. B. M. Ramesh, Shiva S. Halli, Krishnamurthy J, Mohan H.L , 2018. *Maternal, Newborn and Child Health Programmes in India: A Programme Science Approach*, Sage Publications.
5. S.L. Goel , 2009. *Education of Communicable and Non-Communicable Diseases*, Deep & Deep Publications, New Delhi.

Web Resources

1. www.who.org World Health Reports (1995-2020)
2. www.tnhealth.org Annual Report
3. www.mohfw.nic.in Annual Report
4. www.nfhsindia.org National Family Health Survey, India
5. www.vhai.org State of India's health report, Report of independent Commission on health in India and other reports.

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
ELECTIVE COURSE IV: b) COUNSELLING IN SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233EC5	3	2	-	-	4	5	75	25	75	100

Prerequisites: Basic understanding of Counselling, techniques & process of Counselling in different settings.

Learning Objectives:

1. To understand Counselling Basics
2. To learn the Process and Skills in Counselling

Course Outcomes

On the successful completion of the course, students will be able to:		
1	describe ethics in counselling.	K2
2	apply counselling techniques based on the social background of the client	K3
3	relate counselling as a tool for managing changes and situations.	K4
4	Criticize the counselling skills at different settings.	K5
5	design counselling in emergency situations	K6

K2-Understand;K3-Apply;K4-Analyze;K5-Evaluate;K6-Create

Units	Contents	No. of Hours
I	Introduction to Counselling: Counselling – Definition, Objectives, Goals, Principles of Counselling, Difference between Counselling, Case Work & Psycho-therapy, Code of Ethics.	15
II	Process & Skills in Counselling: Steps for Counselling, Types of Counselling: Directive, Non-Directive & Eclectic. Qualities of an effective counselor, Counselling skills & techniques.	15
III	Theoretical foundations of Counselling: Psychoanalytic theory (Freud), Person Centered (Roger), Cognitive Behaviour Therapy (CBT), Rational Emotive Behavioural Therapy, Gestalt Therapy, Humanistic approach (Carl Rogers & Maslow).	15
IV	Counselling in different Setting: Industrial/Work place, Martial, Family, De-addiction Counselling. Terminal Illness (Palliative, Hospice, AIDS, Cancer), School Counselling, Career Counselling, Grief Counselling. Suicidal Counselling.	15
V	Crisis & Trauma Counselling: Counselling in emergency and Disaster Situations (Migrants, Refugees, Trauma CARE, Victims of Communal Riots, Pandemic), Crisis Intervention.	15
	Total	75
Self -study: Qualities of an effective counselor, Counselling skills & techniques.		

Textbooks

1. Antony John ,2003.*Skills of Counselling*, Guru Publications, Delhi.
2. Egan, Gerard, 2006.*The skilled helper: A problem management opportunity, Development Approach to helping*, Wads worth publishers, Boston

Reference Books:

1. Antony John ,2003. *Skills of Counselling*, Guru Publications, Delhi.
2. Egan, Gerard, 2006. *The skilled helper: A problem management opportunity, Development Approach to helping*, Wads worth publishers, Boston.

3. Ramanth, Sharma. & Rachana, Sharma, 2004. *Guidance and Counselling in India*. New Delhi: Atlantic publishers and Distributors.
4. Rao, Narayana, 2003. *Counselling and Guidance*, Tata McGraw Hill, New Delhi. India.
5. Palmer, 2004. *Counselling, The BAC Counselling reader, British Association for Counselling*, Vol.1&2, Sage publications, New Delhi, India

Web Resources

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2. <https://journals.sagepub.com/home/HPO>
3. <https://journals.sagepub.com/home/JHV>
4. <https://www.journals.elsevier.com/journal-of-behavior-therapy-and-experimental-psychiatry>
5. <https://journals.sagepub.com/home/PNO>

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.5	2.5	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
ELECTIVE COURSE IV: c) PSYCHOLOGICAL COUNSELLING: THEORY AND PRACTICE

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233EC6	3	2	-	-	4	5	75	25	75	100

Prerequisites: Basic understanding of Counselling.

Learning Objectives:

1. To impart knowledge of effective Counselling Techniques.
2. To train students to be an efficient Counsellor.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	recall the concepts and objectives of counselling.	K1
2	understand the methods and techniques of counselling and identify the problems and limitations of counselling.	K2
3	apply the skills of counselling in various settings.	K3
4	analyze the ethics and models of guidance.	K4
5	develop an understanding of disaster victims.	K6

K1-Remember; K2-Understand; K3-Apply;K4-Analyze; K6-Create

Units	Contents	No. of Hours
I	Counselling: Definition, Concepts, Objectives, Needs, Principles, Process, Skills, Techniques. Problems and Limitations of Counselling. Types of Counselling – Family, Group, Individual, Marital, Student, Geriatric. Counselling Relationship.	15
II	Theories and Therapies: Psychoanalytic Theory, Adlerian Theory, Client Centered Theory, Behaviour Modification Theory, Rational Emotive therapy, Gestalt Theory, Reality Therapy and Transactional Analysis.	15
III	Counselling Practice in various Groups and Settings: Counselling in Groups – T Groups, Encounter groups, Support groups, Psycho educational groups and Psycho therapy groups. Counselling center–Family court, VCTC, ICTC, Family center, Palliative care center, Industrial center. Counselling with special Groups: Children, Youth, Aged and differently abled. Career Counselling with Adolescents.	15
IV	Psycho social support in Crisis and Trauma: Reactions subsequent to Disaster (Mental Health Aspects, Emotional Reactions), Shock, Vigilance, Despair, Crying, Numbness, Guilt and Relieving. Basic Techniques of Counselling- Ventilation, Empathy, Active Listening, Social Support, Externalization of Interest, Valuation of Relaxation and Recreation and Spirituality. Crisis and Trauma counselling – Resilience and Psychological first aid; Supportive counselling with PLHIV, TB patients, Infertility Counselling, Sex counselling, Bereavement counselling, Counselling in disaster, Counselling against suicidal thoughts and Community counselling.	15
V	Counselling as a Profession: Counsellor as a Professional; Ethical standards in Counselling; Research; Relevance of Counselling as a Social work practice; Role of professional social worker in counselling field, FCC in counselling profession; Do's and Don'ts in Counselling.	15
	Total	75

Self- study	Career Counselling with Adolescents.
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Textbooks

1. Antony John ,2003. *Skills of Counselling*, Guru Publications,Delhi.
2. Egan, Gerard,2006.*The skilled helper: A problem management opportunity, Development Approach to helping*, Wads worth publishers, Boston

Reference Books:

1. Francis J. Turner,1996.*Social Work Treatment-Interlocking Theoretical approaches*,(4th Edition) New York,.The FREE press, A division of Simon & Schuster Inc.
2. John Antony.D,2006.*Mental Disorders Encountered in Counselling - A textbook of clinical psychology Based on Diagnostic and statistical manual of mental disorders*,(2nd Edition) Dindugal, Tamilnadu, Anugraha publications.
3. Lewis E.Patterson,Elizabeth Reynolds Welfel,2001. *The counseling process*,(5th Edition)Cleveland state university, Wadsworth, Thomson Learning pub.
4. Feltham. C & Horton. I ,2000. *Handbook of Counselling and Psychotherapy*, (2nd Edition) London: Sage Publication.
5. Nelson - Jones, R.1995. *The Theory and Practice of Counselling*, (2nd Edition), London : Cassell.

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2. <https://journals.sagepub.com/home/HPO>
3. <https://journals.sagepub.com/home/JHV>
4. <https://www.journals.elsevier.com/journal-of-behavior-therapy-and-experimental-psychiatry>
2. <https://journals.sagepub.com/home/PNO>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.3	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
SKILL ENHANCEMENT COURSE II-SKILLS FOR COMPETITIVE EXAMINATIONS

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233SE1	1	1	-	-	2	2	90	25	75	100

Prerequisites: To enhance the ability for Competitive Examination

Learning Objectives:

- To enrich the knowledge about the various competitive exams.
- To understand various skills required for Competitive exam

Course Outcomes

On the successful completion of the course, students will be able to:		
1	acquire skills and knowledge for successful completion for competitive exam	K1
2	enhance the attitudinal and aptitude skills	K2
3	enhance the student to improve their emotional intelligence and interpersonal skills.	K3
4	motivate them for successful goal setting and effective planning	K4
5	impart skills for students about building logical reasoning and self-esteem.	K5

K1-Remember;K2-Understand; K3-Apply;K4-Analyze; K5-Evaluate.

Units	Contents	No. of Hours
I	Introduction of Competitive Examinations , Basics of competitive exams, history, Purpose, objectives, types of competitive exams. Skills for Competitive examination- Communication: Body Language, Presentation skills, Interpersonal Skills Time and Stress Management, Planning, Preparation, Focus group discussion- Preparation for a group discussion, Skills for effective participation, Non-verbal communication in group discussion, Types of group discussions. Interviews: Developing an Interview Strategy, practicing for the Interview, During the Interview Stress Interviews, Traditional Interviews Writing Skills, Basics of writing, Writing paragraphs, Writing research articles and Report writing	6
II	Preparation Strategy for Competitive Exams: Set S.M.A.R.T. Goals (Specific Measurable Achievable Relevant Time-Bound). Self Management vs Time Management Attend Online/ Offline Classes Regularly, Revise on a Daily Basis, Solve Time-Bound Exercises, Mock Tests &; Model Papers, Raise Doubts or Questions if any, Choose Institutes/ Teachers Wisely – Choose the books, study material and resources wisely, Get Concepts Clear, Focus- Solve Previous Year Question Papers.	6
III	Intelligence, creativity, application, testing, assessment - Types, Reasoning Ability, and General Intelligence-Logical Reasoning or Verbal Reasoning, Non – Verbal Reasoning, Numbers, simplification, time and work, percentage, fraction, speed and distance, simple and compound interest, ratio and proportion, Quantitative, Aptitude and Data Interpretation-Word Problems, Graphs (Bar,	6

	Line, Pie chart, etc.), Simplification	
IV	Listening, Problem Solving, thinking out of the Box, Teamwork, Being Independent, Decision Making, Be Organised, Positive Attitude, Collaboration, Understanding Learning Style, Reading. Emotional Intelligence skills: Self Awareness, self-Regulation, Social Skills, Empathy. Motivation. Spatial and perceptual abilities, situation reaction test, Memory and inductive reasoning, Logical reasoning, Coding and Decoding, Direction Test, Syllogism, English Language/ Verbal Ability, Comprehension,	6
V	General Awareness and Current Affairs- General Knowledge/ Statistics Daily News, History Geography, Politics, Banking Awareness Computer Knowledge	6
	Total	30

Textbooks

1. Agarwal R.S.,2020.*Verbal & Non-Verbal Reasoning* , Delhi.
2. Agarwal R.S.A ,2021.*Modern Approach to Reasoning*, Non-Verbal Reasoning, Delhi.

References Books

1. Current Affairs by Arihant Experts (suggested for IBPS (PO / Clerk), NDA/CDS, SSC (CGL & 10+2), Railways & other state-level competition exams)
2. Current Affairs for Competitive Examination, 2022. *Disha* Experts (suggested for UPSC, SSC, Banking, Insurance, Railways, Engg. Services and AFCAT, etc.)
3. Speedy Current Affairs, 2022. *Spark* Publications (suggested for UPSC, SSC, Railways, etc.)
4. Drishti Current Affairs Today ,2022. *Drishti* ,Publications (suggested for UPSC, State PSC, SSC CGL, etc.)
5. Manorama Year Book ,2022 . *Malayala Manorama* Co. Ltd. (suggested for SSC, Bank Clerk, Civil Services Examination, state PCS, etc.)

Web Resources

1. pib.gov.in.
2. mea.gov.in
3. mha.gov.in
4. lawmin.gov.in
5. rbi.org.in

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	12	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	2.4	2.4	2.2	2.4	2	2	2	2.6

3 – Strong

2 – Medium

1 - Low

SEMESTER III
BLOCK FIELD WORK TRAINING II: INTERNSHIP

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233BF1	-	-	-	-	2	-	-	25	75	100

Prerequisites: Basic Understanding of the Social Work Specialization

Learning Objectives:

1. To understand the social issues in the contemporary field.
2. To enable the students to recognize and display professional attitudes, workplace behaviours and communication skills appropriate to their setting

Course Outcomes

On the successful completion of the course, students will be able to:		
1	acquire professional social work skills in their respective social work setting.	K1
2	analyse the need and importance the role of social workers in professional practice.	K2
3	practice and demonstrate the social work methods in their respective settings.	K3
4	associate and integrate the social work theory in to practice in their field work organization.	K4
5	criticize the application of social work approaches to handle the challenges in the field.	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze;K5-Evaluate.

Units	Contents
I	PHASE – I : Orientation and Commencement <ul style="list-style-type: none"> • Orientation on respective specialized fields. • The objectives of summer placements are explained. • ation (Self & Staff) is executed based on the performance of the students through the submitted weekly Reports.
II	PHASE – II : Approval and Confirmation of Summer placement organization <ul style="list-style-type: none"> • Confirmation/Approval of summer placement organizations. • Commencement of Summer placement training in the approved organization. • The summer training program falls between Semester II and III.
III	PHASE – III : Induction and Learning <ul style="list-style-type: none"> • Induction of students in the organization. • Submission of Letter of induction to the respective guide. • Submission of weekly reports (Learnings & Observations) along with daily time sheets.
IV	PHASE – IV : Social Work Practice in the Field <ul style="list-style-type: none"> • Students gain knowledge about the Vision, Mission & objectives of the organization, organizational structure, functions of the organization, Dynamics of the organization, Skills Required to be a professional, laws pertaining to their specialized field, etc. • Constant contact with the students to regulate the learning process.
V	PHASE – V : Termination and Evaluation <ul style="list-style-type: none"> • Monitoring the performance of the student.

	<ul style="list-style-type: none"> • Submission of letter of completion from the organization duly signed by the authorities. • After the Completion of training, the process of evaluation (Self & Staff) is executed based on the performance of the students through the submitted weekly Reports.
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**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
SPECIFIC VALUE-ADDED COURSE:
CRIMINOLOGY AND FORENSIC SCIENCE

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233V01	1	1	-	-	1	2	30	25	75	100

Prerequisites: Understanding the field of Victimology and victim assistance.

Learning Objectives:

1. To understand, evaluate, and compare theories of crime and criminal justice.
2. To understand quantitative and qualitative criminological research methods and the application of social scientific approach.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	define the organizational structure of Forensic Science	K1
2	understand the Scene of crime.	K2
3	articulate the general factors of crime	K3
4	analyse the general idea of sections	K4
5	defend the Criminal Justice System	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate;

Units	Contents	No. of Hours
I	Forensic Science: Basic principles and its significance. History & development of forensic science. Nature and scope of forensic science. Organizational structure of Forensic Science Laboratories at central & State level. Ethics in Forensic science.	6
II	Scene of crime: Types, protection of scene of crime, preservation (recording) of scene of crime- photography and sketching methods. Physical evidence: Meaning, Types, search methods, collection and preservation, Forwarding. Chain of custody. Collection, preservation, packing and forwarding of: blood, semen and other biological stains, firearm exhibits, documents, fingerprint, viscera, hair & fiber, glass, soil and dust, petroleum products, drugs and poisons, etc.	6
III	Crime: Definition, theories of causation of crime: Pre-classical and Neo-classical, constitutional, geographical, economic, psychological, sociological, Multiple causation approach. General factors of crime, forms of punishment in brief.	6
IV	Indian Penal Code: Introduction, General exceptions, Offences against person, Offences against property, Attempt to suicide, Sexual offences. Criminal Procedure Code: Introduction and general idea of sections: 291-93, 154, 155, 156, 157, 158, 159, 160, 161, 162, 172, 173, 174, 175, And 176. Indian Evidence Act: Introduction and general idea of sections: 32, 45, 46, 47, 57, 58, 60, 73, 135, 136, 137, And 159.	6

V	Criminal Justice System: Police organization at district, state & central level. Organization of courts in India, jurisdiction of courts in criminal cases, prosecution, F.I.R., case diary, roznamacha. Report Writing and Evidence Evaluation: Report formats of crime scene and laboratory findings. Court Testimony: Admissibility of expert testimony, pro court preparation & court appearance, examination in chief & re-examination, cross examination.	6
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Text book:

1. Saferstein, 1995 Criminalistics – An Introduction to Forensic Science, Prentice Hall Inc. USA.
2. C.G.G. Aitken and D.A. Stoney, 1991, The use of statistics in Forensic Science, Ellis Harwood Limited, England. 1991

Reference Books

1. James, S.H. and Nordby, J.J, 2003, Forensic Science; an Introduction to Scientific and Investigative Techniques, CRC Press, USA.
2. Mordby, J Deed, 2000, Reckoning – The Art of Forensic science Detection, CRC Press LLC, Boca Raton FL, CRC Press.
3. Ram Ahuja, 2014. *Social Problems in India*, Third Edition, Rawat Publications.
4. Rawat, H, 2007. *Sociology Basic Concepts*. Jaipur: Rawat Publications
5. Shah, G, 1990. *Social Movements in India: A Review of Literature*, Sage Publications, New Delhi.

Web Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. <https://www.epw.in>
3. <https://onlinelibrary.wiley.com>
4. <https://www.frontiersin.org>
5. <https://sagepub.com>
6. <https://ir.inflibnet.ac.in>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
Total	8	14	10	12	12	12	11	14	14	12	13	11	9
Average	1.6	2.8	2	2.4	2.4	2.4	2.2	2.8	2.8	2.4	2.6	2.2	1.8

3 – Strong

2 – Medium

1 – Low

SEMESTER III

SPECIFIC VALUE-ADDED COURSE : DYNAMICS OF HUMAN BEHAVIOUR

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233V02	1	1	-	-	1	2	30	25	75	100

Prerequisites: Basic Understanding of Human behaviour

Learning Objectives:

1. To develop an understanding of the various factors which influence personality development and behavior
2. To apply the information on growth, development and health in social work practice in general and individuals, groups and communities in particular.

Course Outcomes

CO	On the successful completion of the course, students will be able to:	CL
1	understand the scope and nature of psychology.	K2
2	interpret the current perspective in psychology.	K3
3	estimate the impact of psychological, social, economic and political factors influencing the human behavior.	K4
4	assess the hereditary and environment in their own personality development.	K5
5	develop the ability to understand the various factors which influence human growth and development.	K6

K2-Understand; K3-Apply; K4-Analyze;K5-Evaluate;K6-Create

Units	Contents	No. of Hours
I	Psychology: Definition, Nature, branches and scope. Schools of Psychology. Current Perspective in Psychology.	6
II	Human Growth & development - Pre-natal development and Socio cultural factors influencing development and hazards during infancy, toddler hood, pre – school, Childhood, puberty, adolescence, adulthood, middle age and old age.	6
III	Personality: Definition and Structure – Theories of personality: Trait and Type theories- Important concepts of the contributions of Freud, Jung, Adler, Maslow and Erickson. Factors influencing personality Development- Heredity & Environment.	6
IV	Cognitive aspects of Psychology: Sensation, Perception, Motivation, and learning Memory and attitude. Factors influencing behaviour: Psychological, Social, Economic, Political factors. Intelligence and creativity, measurement of intelligence (IQ and Intelligence test.)	6
V	Individual adjustment and Maladjustment; Concept, cause and effects. Frustration and conflict; Types of conflicts, Defense mechanisms.	6
	Total	30
Self-study: Factors influencing personality Development- Heredity & Environment.		

Textbooks

1. Hurlock,1980. *Elizabeth Personality Development*,5th Edition, New Delhi: Tata McGraw Hill Publishing Co. Ltd.
2. Mangal, S. K.2007.*General Psychology*,2nd Edition, New Delhi: Sterling Publisher Pvt. Ltd.

References Books

1. Clifford, Morgen and King, Richard, 1975. *Introduction to Psychology*, 7th Edition, New York : McGraw Hill Inc.
2. Colman, James C. & Broen William E. 1972. *Abnormal Psychology and Modern life*, 4th Edition, Scott, Foresman and Company.
3. Gardner, Murphy, 1964. *An Introduction to Psychology*, 1st Edition, Calcutta : Oxford and IBH Publishing Co.
4. Hurlock, 1980. *Elizabeth Personality Development*, 5th Edition, New Delhi: Tata McGraw Hill Publishing Co. Ltd.
5. Mangal, S. K. 2007. *General Psychology*, 2nd Edition, New Delhi: Sterling Publisher Pvt. Ltd.

Web Resources

1. <https://www.unicef.org/azerbaijan/media/1541/file/basic%20life%20skills.pdf>
2. https://www.unodc.org/pdf/youthnet/action/message/escap_peers_07.pdf
3. https://aif.org/wp-content/uploads/2018/10/Lifeskills-2018a_MAST.pdf
4. <http://www.essentiallifeskills.net/>
5. http://www.unicef.org/lifeskills/index_whichskills.html

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	1	2	3	2	3	1	3	2	3	2	2	2	2
CO4	2	3	3	3	3	3	3	3	3	3	3	3	3
CO5	2	3	3	3	3	3	3	3	2	3	3	3	3
Total	7	13	14	12	12	9	12	11	12	10	10	10	13
Average	1.4	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER III
SELF-LEARNING COURSE: SOCIAL PSYCHOLOGY

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP233SL1	-	-	-	-	1	-	-	25	75	100

Prerequisites: Understanding the Social behaviour and thought

Learning Objectives:

1. To understand the importance of basics of social psychology.
2. To inculcate the social influence and theoretical perspectives on aggression

Course Outcomes

On the successful completion of the course, students will be able to:		
1	define social psychology and other sciences	K1
2	understand the theories of attribution, impression formation and impression management.	K2
3	articulate the nature and function of attitudes	K3
4	analyse the characteristics of the victim	K4
5	design the decision-making by groups	K6

K1-Remember; K2-Understand;K3-Apply;K4-Analyze; K6-Create

Units	Contents
I	Basics of Social Psychology Definition, Nature, Goal and scope of social psychology. Social psychology and other sciences, Understanding social behavior and thoughts.
II	Social Perception Perceiving ourselves : The self-concept, Self-Esteem, Self-Presentation, Self-Expression. Perceiving others : Theories of Attribution, Impression formation and Impression Management.
III	Attitudes Nature and function of attitudes, Forming attitudes. Attitude and Behaviour, Persuasion, Cognitive Dissonance, Gender stereotypes.
IV	Social Influence Conformity, Compliance, Obedience, Prosocial behavior, Characteristics of the victim, Empathy-Altruism Theory.
V	Aggression Theoretical Perspectives on Aggression, Alcohol and Aggression, Groups and Individuals, Groups and Task performance, Decision-Making by groups.

Textbooks

1. Madan, G.R. ,2002.*Indian Social Problems*, Mumbai : Allied Publishers Pvt. Ltd
2. Morgan, C.T., King, R.A., Weisz, J.R., &Schopler, J ,2004. *Introduction to Psychology*. New Delhi: Tata Mc Graw-Hill book Co.

References books

1. Ram Ahuja ,2014.*Social Problems in India* ,Third Edition ,Rawat Publications
2. Rawat, H.,2007. *Sociology Basic Concepts*, Jaipur: Rawat Publications
3. Shah, G.,1990. *Social Movements in India: A Review of Literature*, New Delhi: Sage Publications.
4. Zastrow, C. & , K. 2010. *Understanding Human Behavior and the Social Environment*. Chicago: Nelson-Hall.
5. Elgin, F.H.& David, C.,2017.*Social Science- An Introduction to the Study of Society*, (13th ed.). Newyork: Pearson

Web Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. <https://www.epw.in>
3. <https://onlinelibrary.wiley.com>
4. <https://www.frontiersin.org>
5. <https://sagepub.com>
6. <https://ir.inflibnet.ac.in>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
Total	8	14	10	12	12	12	11	14	14	12	13	11	7
Average	1.7	2.7	2	2.3	2.3	2.2	2	2.8	2.8	2.4	2.6	2.2	1.4

3 – Strong 2 – Medium 1 – Low

SEMESTER IV
CORE COURSE IX: URBAN COMMUNITY DEVELOPMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC1	4	2	-	-	4	6	90	25	75	100

Prerequisites: To learn the recent trends in urban Community Deployment

Learning Objectives:

1. To facilitate the students to have broader understanding about various aspects of Urban Community
2. To Enhance students' knowledge on the available government policies and programmes.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	know various theories on urbanization, urban life, problems and development.	K1
2	relate the students to practice the values and principles of urban community development.	K2
3	transfer urban local administrative structure and programmes for urban development and evaluate solutions for issues in urban community.	K3
4	critically analyze the growth and development of urban areas, the related problems and the challenges.	K4
5	prioritize social work method in urban community.	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Urban Community: Concept and Theories: Definition, Concept, Objectives and Historical background; Urban Community Development: Approaches, Principles, Process and Methods; Welfare extension projects of Central Social Welfare Board; Urban Development Planning; Town and Country Planning Act 1971,ImportanceofCommunity planning and Community participation in Urban Development; Role of Community Development Worker; Application of Social Work Method in Urban Development.	18
II	Urban Problems in India: Population Density, Noise, Air and Water Pollution, Environmental issues, Urban Public Health, Urban informal sector, Trafficking and Delinquency. Sub urban issues and problems. Urban Poor: Cause and Conditions of Sub-standard Settlements (Slum), National Slum Development Programme, Displacement and Rehabilitation. Government Policies: Total Sanitation Policy, Poverty Alleviation Programme, Migration, Eviction, Resettlement and Adaptability. UN Standards on all the above issues.	18
III	Urban Community Development: Meaning, Scope and Models. Urban Development Policy and Programmes, Trends in Town and Country Planning. Emerging patterns of urban social stratification in India, Early Development Interventions: SPARK Mumbai, People project of Action Aid, Oxfam – Urban Project, Delhi Pilot Project-Critical Analysis of a Planned Experiment, Urban Programmes in Five Year Plans, Historical Analysis of Government Programmes on Urban Community Development, NULM and recent urban infrastructure programme	18
IV	Administrative Structure and Governance: Urban Municipal Administration-structure, composition, functions and current issues. Democratic functioning of Urban local bodies, 74 th Constitutional Amendment, Governance and citizen's participation.	18

	E-Governance in Urban Development, National Urban Information System (NUIS).	
V	Policies and Programmes: Housing for the urban poor – policy and practice in developing countries. Major National Missions: JNNURM (AMRUT), Housing for all 2022. Institutions and Government departments: CMDA, TNHB, TNSCB, CMWSSB. Commissioner at for Town and Country Planning. Urban training Institutions: TNIUS, NIUA. Role and skills of Community Development Worker in Urban Community Development. Mechanisms to address Urban Social concerns: 108 service, Women helpline, Child helpline.	18
	Total	90
Self-study : Analysis of Government Programmes on Urban Community Development		

Textbooks

1. Bhattacharya, 2006. *Urban Development in India*, Since Pre-historic Times, Concept Publishing Company, New Delhi
2. Nagpaul, Hans, 2005. *Social Work in Urban India*, Rawat Publications, Jaipur

Reference Books

1. Bhattacharya, 2009. S. N. *Community Development- An Analysis of the Programme in India*, Academic Publisher, Kolkata.
2. Chahar, S.S (ed), 2005. *Governance of Grassroots Level In India*, Kanishka Publishers, New Delhi.
3. Naik. N.T.K., Rahman, S. Mansoor, 2001. *Urbanization in India*, Serials Publications, New Delhi.
4. Singh, Amita ,2005 *Administrative Reforms (Towards sustainable practice)* New: Sage Publications, New Delhi
5. Ram Ahuja, 2009, *Sociology In India- Concepts, Theories & Recent Trends*, Rawat Publications

Web Resources

1. <http://mohua.gov.in/>
2. <http://egyankosh.ac.in/bitstream/123456789/39212/1/Unit-3.pdf>
3. <https://vikaspedia.in/social-welfare/urban-poverty-alleviation-1/schemes-urban-poverty->
4. Page 57 of 122M. S. W. 2021-22 onwards - University Departments - Annexure No.76(A)
5. <https://vikaspedia.in/social-welfare/urban-poverty>.

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	14	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.3	2.3	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
CORE COURSE IX: INDUSTRIAL RELATIONS AND EMPLOYEE WELFARE

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC2	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Industrial relations and Employee Welfare

Learning Objectives:

1. To Understand Contemporary Industrial relations practices
2. To be aware of the challenges faced by workers in various industries

Course Outcomes

On the successful completion of the course, students will be able to:		
1	be aware of the concept and evolution of industrial relations	K2
2	understand the mechanisms behind the scenario in India.	K2
3	sketch the role of various stakeholders in maintaining peaceful industrial relations in India .	K3
4	analyse various statutory and non-statutory employee welfare measures.	K4
5	invent social work methods in delivering employee welfare services.	K6

K2- Understand; K3- Apply Analyze; K4 –Analyze; K6-Create

Units	Contents	No. of Hours
I	Introduction to Industrial Relations: <i>Industrial Relations:</i> Background to Industrial Relations- Scope, Evolution and Development, Approaches and forms of Industrial relations in India.	18
II	Mechanism of Industrial Relations: <i>Mechanism of Industrial Relations:</i> Collective Bargaining, Joint Management Councils, works committee, Workers Participation in Management, Grievance handling procedures. Industrial Disputes: Factors, Forms, Trends, Prevention and Settlement, Role of State and Central Labour Administration, Strikes and Lockouts	18
III	Industrial Relations machinery in India: <i>Industrial Relations machinery in India:</i> Conciliation, Arbitration and Adjudication, Code of discipline- Recent trends, Role of Government, Employers and Trade Unions in maintaining Industrial Relations.	18
IV	Employee Welfare: <i>Employee Welfare:</i> Concept, principles, scope, theories, approaches and philosophy of employee welfare, Areas of Employee Welfare, Statutory welfare programmes, Non-statutory welfare programmes Major problems experienced by employees ; Migration, wages, poor housing, absenteeism, employee turnover, tardiness Alcoholism, diseases, accidents and Working conditions	18
V	Practice of Employee Welfare: <i>Employee Welfare:</i> Occupational health and safety -concept, challenges. Roles, functions and appointment of the Labour Welfare Officer- Workers awareness Programs. Need and application of Social Work methods in delivering employee welfare services, new paradigms in Employee welfare.	18
	Total	90
Self-study: Non-statutory welfare programmes		

Textbooks

1. Joseph, Jerome ,2004.*Industrial relations: Towards a new theory of negotiated connectedness*, Response Books, New Delhi.
2. Paul Edwards ,2009.*Industrial Relations: Theory and Practice*, 2nd Edition

Reference Books

1. Ratna Sen, 2003. '*Industrial Relations in India*', Shifting Paradigms, Macmillan India Ltd., New Delhi
2. Rosen bloom Jerry 2014. *The Handbook of Employee Benefits -Health and Group Benefits*,7th Edition,Mc Graw Hill
3. Sarma. A.M ,2014. *Employee Welfare and Social Security*,Himalaya Publishing House.
4. Saxena, R.C, 1961. *Labour Problems and Social Welfare*, Meerat: Jaiprakashnath and company.
5. Srivastav, K.N ,1954. *Industrial Peace & Industrial Relations*, Kitab Mahal Allahabad.

Web Resources

1. <https://www.researchgate.net>
2. <https://labour.gov.in>
3. <http://www.ignou.ac.in>
4. <https://www.ilo.org>
5. <https://www.greythr.com>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	11	12	11	12	10	10	10	13
Average	2.3	2.6	2.8	2.4	2.4	2.2	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
CORE COURSE IX : PSYCHIATRIC SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC3	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Psychiatric Social Worker in special settings

Learning Objectives:

- 1.To aware on historical development of psychiatric Social Work
- 2.To understand the social Work models and methods.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	compare international psychiatric social work standards and adopt suitable standards.	K1
2	understand psychiatric hospital	K2
3	apply methods of social work among psychiatric patients, family and people with mental illness.	K3
4	analyze the role of social worker in clinical practice and help accordingly	K4
5	formulate and design community mental health programs to address issues of mental	K6

K1-Remember;K2-Understand; K3-Apply;K4-Analyze;K6- Create

Units	Contents	No. of Hours
I	Introduction to Psychiatric Social Work: Psychiatric Social Work- Definition, Scope, Psychiatric Social Work as a field of Social Work in India. Current trends in Psychiatric Social Work, Changing trends in Psychiatric Social Work, Historical Development of Psychiatric Social Work in U.K., U.S.A. and India.	18
II	Social Work models and Methods: The concept of psychiatric patient, Family and Mental Illness. Diagnosis in Psychiatric Social Work. Multi-Dimensional Approach, Psychosocial Education in Psychiatric Social Work, Models in Psychiatric Social Work. Social Case Work, Social Group Work and Family Therapy in Psychiatric setting.	18
III	The Psychiatric Hospital as a Social System: Partial hospitalization. Concept of Milieu Therapy & Therapeutic Community, Admission Pattern, Vocational training Program (Industrial Therapy). Role of Psychiatric Social Worker in multidisciplinary team in inpatient & outpatient setting, (General Hospital Psychiatry)	18
IV	Psychiatric Social Work practice in special settings: Day Hospitals, Child Guidance Clinic, Epilepsy Clinic, Adolescent Clinic, Mental Health Clinics, Geriatric Clinics. Deaddiction clinic, Crisis Intervention clinics, School Mental Health, Family Counselling Centre, Industrial setting.	18
V	Rehabilitation and Community Psychiatry: Rehabilitation in Psychiatry; Concept, Principles, Process & Programmes, Role of Psychiatric Social Worker in Rehabilitation, Concept of Community Psychiatry and Community based Rehabilitation, Rehabilitation of Chronic Mentally ill Patients. Community Psychiatry: Role of the Psychiatric Social Worker in Community Mental Health Programmes, National Mental Health Program (NMHP) 1982, Revised Version 2002, District Mental Health Programs (DMHP) and their implementation.	18

	Health Mission. National Alliance, Supportive, Advocacy. Challenges and limitations in Psychiatric Social Work Practice, Innovations and trends in Psychiatric Social Work	
	Total	90
Self-study: Challenges and limitations in Psychiatric Social Work Practice.		

Textbooks

1. Francis, Abraham P.2014. *Social Work in Mental Health – Areas of Practice, Challenges & Way Forward*, Sage Publications
2. Sekar, Parthasarathy, Muralidhar ,2011. *Handbook of Psychiatric Social Work*, NIMHANS Publication.

References Books

1. Daver, Bhargavi, 1999. *Mental Health of Indian Women*, Sage Publications, New Delhi
2. Daver, Bhargavi, 2001. *Mental Health from a Gender Perspective*, Sage Publications, New Delhi
3. Dhanda, Amita, 1999. *Legal Order and Mental Disorder*, Sage Publications, New Delhi
4. Kapur, Malavika, 1997. *Mental Health in Indian Schools*. Sage Publications, New Delhi
5. Online Manual NIMHANS Training Manuel for Psychologists, 2016. *National Mental Health Programme and National Institute of Health and Family Welfare*, New Delhi.

Web Resources

1. www.who.org
2. <https://www.journals.elsevier.com/journal-of-behavior-therapy-and-experimental-psychiatry>
3. <https://www.apa.org/pubs/journals/abn/index>
4. <https://www.scitechnol.com/traumatic-stress-disorders-treatment.php>
5. <https://www.iassw-aiets.org/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
CORE COURSE X: NGO MANAGEMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC4	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of NGO Management

Learning Objectives:

1. To deliver the application for organisation development
2. To impart necessary skill for the management of organizations

Course Outcomes

On the successful completion of the course, students will be able to:		
1	classify the fundamentals of management and distinguish between profit and non-profit organisations.	K1
2	explain the different legislations for non-profit organisation.	K2
3	describe the NGO registration procedure and identify how to run the NGOS effectively.	K3
4	analyse the fund raising techniques and develop proposal writing skills.	K4
5	prioritize the key issues and challenges facing NGOS.	K5

K1-Remember;K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Fundamentals of Management: Introduction Management: Definition, Nature, Functions (Planning, Organizing, Staffing, Directing, Leading, Controlling and Coordination), Levels of Management – Top, Middle and low level and Market). Managerial skills: Conceptual, Technical and Human Relation Skills. Introduction to NGO management: Concepts, History and Characteristics and categories of NGO and Difference between the profit and non-profit organisation.	18
II	NGO Registration Procedure: Memorandum and Article of Association, Formation of NGO as Trust, Formation of NGO as Society and Formation of NGO under section 25 of Company act, Foreign contribution (regulation)Act & amendment rules 2022.	18
III	Governance of NGOs: Principles for NGOs Management, Governing Body, Resolution, Minutes, AGBM, and Organizational Culture. Financial Management and budgeting, Maintenance of Accounts and assets. Basics of office administration, Documentation of activities and projects.	18
IV	Management of NGO: Strategic planning: Vision, Mission, Goal, Objective and activities. Project planning of the organisation, monitoring and evaluation of the project, Project Proposal writing, Daily Monthly, Quarterly, Annual Report, Research Report, Training Module Design	18
V	Funding for NGOs & Role of NGOs: Internal Source of Fund, External Source of Fund, Foreign Source and FCRA and Funding Under CSR Income tax exemption for NGO. Role of NGO in state and national development.	18
	Total	90

Case Studies: Some cases of real business world to supplement learning from the course.

Textbooks

1. David Lewis ,2014 .*Non-Governmental Organisation, Management & Development*, Routledge, ISBN-13 : 978-0415816502
2. Laila Brenner &Darian Rodriguez Heyman ,(2019). *Nonprofit Management 101: A Complete and Practical Guide for Leaders and Professionals*, Wiley; 2nd edition, ISBN-13 : 978-1119585459

References Books

1. Clark, John, 1991. *Voluntary Organisations: Their Contribution to Development*, Earth Scan ,London.
2. Drucker, Peter, 1993. *Managing the NGO: Principles and Practices*,Macmillan Publication, New Delhi.
3. Julie Fisher, 2003. *Governments, NGOs and the Political Development of the Third World*, Rawat Publications,Jaipur
4. Kandasamy, M., 1998. *Governance and Financial Management in Non-Profit Organizations*, Caritas India, New Delhi.
5. Lawant, B. T., 1999, *NGOs in Development*, Rawat Publications, Jaipur.

Web Resources

1. https://pria-academy.org/pdf/ngom/NGOM_1.pdf
2. https://www.researchgate.net/publication/341089166_INTRODUCTION_TO_NGO_MANAGEMENT_Compiled_Lecture_Notes
3. <https://vakilsearch.com/online-ngo-registration/start-ngo-india>
4. <https://www.pkpconsult.com/setting-up-ngos.html>
5. https://www.researchgate.net/publication/341089166_INTRODUCTION_TO_NGO_MANAGEMENT_Compiled_Lecture_Notes

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
CORE COURSE X: ORGANISATIONAL BEHAVIOUR

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC5	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of how people work in Organizations.

Learning Objectives:

1. To enrich the knowledge about the basics of people management in Organizations
2. To apply techniques of working effectively with people

Course Outcomes

On the successful completion of the course, students will be able to:		
1	be aware of the relation between various disciplines and organizational behaviour	K1
2	interpret the concept of individual and group behaviour in organizations	K2
3	apply suitable theories and models of motivation to enhance the work motivation of people in organizations	K3
4	analyse the competencies and skills required for overcoming resistance to change in organizations	K4
5	evaluate the skills required for interventions in organizational development	K5

K1-Remember;K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Organizational Behaviour: <i>Organizational Behaviour</i> - Definition, Scope, Approaches to Organizational Behaviour, Foundations & Contributing disciplines to OB History of OB, Hawthorne Studies, Human Relations Movement, Models of OB, Importance of Organizational Behaviour, Relevance of OB in Social Work. Challenges involved in the application and practice of OB. Current Trends in OB Practices: Quality of Work Life, Just-in-time (JIT), 5S model, Six Sigma and Lean Six Sigma, Total Productivity Management, Total Quality Management.	18
II	Human Behaviour at Work: <i>Individual behaviour</i> , Attitudes and values; Perception ;concept, process, errors and applications; Personality concept, determinants, theories and applications; Group behavior – concept, types of group, group development, group dynamics; Teams – types, creating effective teams. Organizational Conflict-concept, sources, types, management; Organizational power and politics, Behavioral changes in individuals and teams.	18
III	Motivation at Work : <i>Motivation</i> - Meaning, Theories of Motivation –Maslow’s Hierarchy of Needs, Herzberg’s Two factor Theory, McGregor’s Theory X and Theory Y, Alderfer’s ERG Theory Systems Theory, Emotional quotient at Work. Stress and anxiety management. Job Satisfaction, Job Rotation, Job Clarification, Employee Morale. Job Satisfaction, Organizational Citizenship Behaviour	18

IV	Organizational change: <i>Concept of Organizational Change</i> , resistance to change, managing resistance to change, Lewin's three step model of change, Stress – sources, consequences and management. Organizational culture and climate – Factors affecting organizational climate – Organizational processes and structure & design	18
V	Organizational Development : <i>Concept of Organizational Development</i> - Definition, theories and practice: Organizational Development and Organizational Behaviour, OD Intervention techniques: Sensitivity Training. Quality Circles. Survey Feedback, Management of change. Individual behaviour, Foundations of individual behaviour.	18
	Total	90
Case Studies: Some cases of real business world to supplement learning from the course.		

Textbooks

1. Ahuja K.K, 1990. *Organization Behaviour*, Kalyani publication, New Delhi
2. Bhonsle, Y.B. 1999. *Personnel Management Indian Scene*, Deborah Prayer House, Mumbai.

Reference Books

1. Gilmer , 1961. *Industrial Psychology*, McGraw hill, London
2. Gupta, Ananda Das, 2014. *Organizational Behaviour design, Structure and Culture*, Biztantra
3. Margie Parikh and Rajan Gupta, 2010, *Organizational Behavior*, Tata McGraw Hill Education Private Limited
4. Sinha Durganand ,1992. *Studies in Industrial Psychology*, Sriram Mehar and co, Agra
5. Stephen P. Robbins, 2002. *Organizational Behaviour*, Pearson education Asia New Delhi

Web Resources

1. <http://www.tmv.edu.in/pdf>
2. <http://www.ignou.ac.in>
3. <https://www.researchgate.net>
4. <https://onlinelibrary.wiley.com>
5. <https://www.frontiersin.org>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	13	10	13
Average	2.3	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2.2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
CORE COURSE: X CLINICAL SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC6	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of health and lifeline settings

Learning Objectives:

1. To create awareness on clinical Social Work in different settings.
2. To equip students by imparting knowledge to understand the concept, definition, objectives, of Clinical Social Work.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	aware about the concept, history, scope and trends in clinical social work.	K2
2	apply the problematic situations and to find workable means to resolve them	K3
3	analyse competencies and skills required for clinical social worker in different setting.	K4
4	evaluate and implement empirically-based interventions in a multidisciplinary setting.	K5
5	create ethical values and clinical standards as per NASW in all clinical settings	K6

K2-Understand; K3-Apply;K4-Analyze;K5- Evaluate; K6-Create

Units	Contents	No. of Hours
I	Introduction to Clinical Social Work: Clinical social work: Meaning & Definition, Goal & Objectives, Scope, Historical development, concepts underlying clinical social work practice. Emerging trends in clinical social work in India and abroad	18
II	Ethics and standards in clinical social work: NASW Standards & behaviors for the practice of clinical social work. Core Competencies, techniques and Careers in Clinical Social Work practice.	18
III	Clinical social work practice among target groups: Children and adolescents - life skills education, student enrichment programme, counselling cell - training program for students, Health Education. Families - pre-marital counselling, family life education, family and marital enrichment, parenting training program Elderly – socialising, isolation and loneliness, psychological adjustment	18
IV	Psychosocial Interventions in clinical settings: Skills required for clinical social worker in assessment, diagnosis, rehabilitation planning, vocational evaluation, breaking bad news, drug adherence, handling distress, emotional problems, addiction, absenteeism, work life balance, suicidal ideation and micro skills in prevention.	18
V	Clinical social work in various settings: Clinical Social Work practice in educational setting, child welfare agencies, Family Counselling centres, short stay, Respite care, Destitute homes, correctional institutions, general hospital settings, de-addiction centers, adoption centres, counselling services in corporate and industrial setting.	18
	Total	90

Self-study: Counselling services in corporate and industrial setting**Textbooks**

1. Austrian S G , 2000. *Mental Disorders, Medications, and Clinical Social Work* ,Columbia University Press , New York:
2. Brandell, J R , 1997. *Theory and Practice of Clinical Social Work*, Free Press, London.

Reference Books

1. Cameron, M. & King Keegan, 2010. *The common factors model: Implications for transtheoretical clinical social work practice*.
2. Aboud, F.E, 1998. *Health psychology in global perspective*. USA: Sage Publications
3. Turner, K. 2009. *Mindfulness: The present moment in clinical social work*, Clinical Social Work Journal.
4. Cameron, M. & King Keegan, E, 2010. *The common factors model: Implications for transtheoretical clinical social work practice*.
5. Groshong, Laura W, 2009, *Clinical Social Work Practice and Regulation : an overview*, Clinical Social Work Association.

Web Resources

1. <https://www.socialworkers.org/Practice/Clinical-Social-Work>
2. <http://gaswin.tripod.com/>
3. <https://nimhans.ac.in/>
4. <https://gacbe.ac.in/images/E%20books/Handbook%20of%20Health%20Social%20Work.pdf>
5. https://www.clinicalsocialwork.eu/wp-content/uploads/2015/01/CSW_2_2014.pdf

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	13	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2.6	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
CORE COURSE XI: SOCIAL WORK PRACTICE IN PROJECT MANAGEMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC7	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Project Management

Learning Objectives:

1. To enhance students to understand the concepts and importance proposal writing
2. To equip students with specific skills and techniques to management of project and implementing the project.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	acquire project proposal writing skills to work effectively implement various programmes to community.	K3
2	understanding of project proposal writing and its process of implementation.	K2
3	demonstrate the skills for the management of project	K3
4	correlate appropriate knowledge towards effective donor management and NGO management.	K4
5	strengthen the monitoring and evaluation skills.	K5

K2-Understand; K3-Apply; K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Project proposal: Concept, meaning, objectives. Types of projects proposals, steps in proposal writings, need and importance of proposal	18
II	Introduction to project Management: concept, objectives, principles, scope, importance and methodology; micro and macro level planning; project dimensions: identification and formulation; detailed project report (DPR); project appraisal: technical, economic and financial feasibility; participatory development (participatory planning and participatory rural appraisal (PRA), participatory management and participatory evaluation).	18
III	Project Needs and Design- Categories of social needs, Exploring variety of issues (political, social and cultural). Assessing key issues affecting communities, Assessing how project can change livelihoods, Creating Logical Framework. Project Organisational Structure- Governing body, Assembling project team, Stakeholder identification, Project Planning- Project schedules, Project activities, Assessing project risks, Rolling wave planning	18
IV	Planning and Management of Project Implementation: activity planning, network analysis, monitoring of development projects: management information system, project evaluation: programme evaluation and review technique (PERT) and critical path method (CPM); resource mobilisation: techniques of fund raising; statutory requirements for the formation of society and trust; foreign contribution regulation act; special provisions related to income tax exemption for development organisations	18
V	Project Evaluation: Project Evaluation- introduction, process, evaluation ethics-Planning for Evaluation - Evaluation Assessment -Identifying & Working with Stakeholders- Evaluation design and methods and basic tools used in project	18

	evaluation and social audit- cost effectiveness, policy analysis and Reporting evaluation findings	
	Total	90
Self –study: Programme evaluation and review technique		

Textbooks

1. Chaudhuri, 1981 . *Tribal Development in India*, Inter India Pub.
2. Patel, MahendraLal, 1984. *Planning strategy for tribal development*, Vol. 111. Inter-India Publications.

References Books

1. Thakur, Devendra, 1994. *Tribal Life in India: Industrialisation in tribal areas*, Vol. 4. Deep & Deep Publications,
2. Moorthy, R. V, 2002. *Project Management*, Masters Publication
3. Roy, Sam, M, 2002. *Project Planning and Management, Focussing on Proposal writing*, The Catholic Health Association of India
4. Vasant, Desai, 1977. *Project Management: Preparations, Appraisal, Finance and Policy*, Himalaya Pub. House ,Delhi.
5. Gary Spolander, Linda Martin, 2012. *Successful Project Management in Social Work and Social Care* , Jessica Kingsley Publishers

Web Resources

1. <https://www.grin.com/document/262937>
2. <https://corporatefinanceinstitute.com/resources/management/project-evaluation-review-technique-pert/>
3. https://www.ilo.org/eval/Evaluationpolicy/WCMS_168289/lang--en/index.htm
4. <https://sswm.info/planning-and-programming/decision-making/planning-community/logical-framework-approach>
5. <https://www.workamajig.com/blog/critical-path-method>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	15	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.5	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
CORE COURSE XI: STRATEGIC HUMAN RESOURCE MANAGEMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC8	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Human Resource Management

Learning Objectives:

1. To understand the dimensions related to strategic HRM activities
2. To acquire skills to contribute to an organization's competitive edge

Course Outcomes

On the successful completion of the course, students will be able to:		
1	describe globalization and global impact on Indian economy across sectors	K2
2	understand the features of the international business environment	K2
3	apply the models of international human resource management	K3
4	analyse the strategies required for the human resource management	K4
5	evaluate various strategic management tools in industries to gain a competitive advantage	K5

K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Globalization and the Indian Business Environment: Meaning and Implications, Phases, Global Impact on Indian Economy across Sectors. Modes of Entry strategies.	18
II	International Business Environment: Review of the global economy, the global recession, Business environment in Developed and Developing Countries. International trade theories. GATT and WTO: Agreements and Implications. International cultural aspects- Values and norms, religion and ethics, language, education impact of cultural differences on business	18
III	International Human Resource Management (IHRM): Definition, reasons for going global, Approaches to IHRM, Difference between IHRM and Domestic HRM, Reasons for emergence of IHRM, Models of IHRM-Matching model, Harvard Model, Contextual Model, 5P Model European Model, Models - The Challenges of International Human Resource Management. – Overview of International Compliances, Tax, Work Permit, Visa Process and Offshoring business.	18
IV	Strategic Human Resource Management: Definition, Meaning -SHRM - Process - Types of Corporate Strategies - Difference between SHRM and HRM, - Porter generic model - Benefits of SHRM, Role of HR in Strategic Human Resource.	18
V	HR Strategies: Recruitment, Retention, Training & Development, and Retrenchment Strategies, Strategic management tools and recent trends in SHRM.	18
	Total	90

Self-study	Strategic management tools and recent trends in SHRM.
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Textbooks

1. Aswathappa, K,2010, *Human Resource Management – Text and Cases*, Tata McGraw Hill, New Delhi.
2. Gupta S C ,2014. *International Human Resource Management.*,Laxmi Publications

References Books

1. Armstrong, Micheal, 2011. *Armstrong's Handbook of Strategic Human Resource Management (5th ed.)*, Kogan Page Ltd, London
2. Jack Lawrence R & Glueck, William F, 2008. *Strategic Human Resource Management*, Tata Mc Graw Hill Publishing Company Ltd.
3. Rathan Reddy B, 2015. *Effective Human Resource Training and Development Strategy (3rd ed.)*, Himalaya Publishing House, Mumbai
4. Subba Rao P, 2015. *International Human Resource Management*, Himalaya Publishing House.
5. Vance, 2013. *Managing a Global Workforce Challenges and Opportunities in International Human Resource Management*, Prentice Hall India Learning Private Limited

Web Resources

1. <http://www.ignou.ac.in>
2. <https://www.aihr.com>
3. <https://www.hrmexam.com>
4. <https://www.shrm.org>
5. <https://www.whatishumanresource.com>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium - Low

SEMESTER IV
CORE COURSE XI : THERAPEUTIC INTERVENTION IN SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234CC9	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Therapeutic Approaches

Learning Objectives:

- 1.To aware of the concept of therapeutic intervention
- 2.To understand the role of social worker in different setting

Course Outcomes

On the successful completion of the course, students will be able to:		
1	gain knowledge on the concept of therapeutic intervention in social work.	K1
2	identify the role of social workers in clinical practice and help accordingly.	K2
3	apply the therapeutic approach during intervention.	K3
4	integrate indigenous and holistic therapeutic practices	K4
5	adapt to current trends in healing	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze;K5-Evaluate

Units	Contents	No. of Hours
I	Introduction to Therapeutics intervention: Therapeutic intervention - Meaning, Concept. Clinical Social Work Practice - Definition. Psychotherapy-Definition, Therapeutic Alliance.	18
II	Role of Clinical Social Work Practice in different setting: Mental Health, HIV/AIDS, Deaddiction, Diabetics, Coronary Heart disease, Neurology, Nephrology, Oncology, Tuberculosis.	18
III	Therapeutic Approaches: Key concepts, Therapeutic Process and application – Psychoanalysis, Gestalt Therapy, Erikson’s Psychosocial stage, Cognitive Behaviour Therapy, Group Therapy, Family Therapy, Tele-counseling and Transactional Analysis. Person centered approach, Solution Focused approach	18
IV	Indigenous Therapeutic Techniques: Indigenous therapeutic Techniques- Yoga, Meditation, Spiritual Healing and Relaxation Therapy.	18
V	Current trends in Healing: Neuro Linguistic Programming, Positive Imaging, Pain Management techniques, Art Therapy, Play therapy, Music and Dance Movement Therapy.	18
	Total	90
Self-study: Erikson’s Psychosocial stage		

Textbooks

1. Antony D 2018. *Counsellor’s Approach to Mental Disorders*, Guru Publications
2. Sekar, Parthasarathy, Muralidhar 2011. *Handbook of Psychiatric Social Work*, NIMHANS Publication

References Books

1. Benson, N & Loon, B. V, 2012. *Introducing Psychotherapy: A Graphic Guide*
2. Hamilton, Gordon, 1955. *Theory and Practice of Social Case Work*. Columbia University Press, New York, USA.

3. Helen, 1995. *Social Case Work: A Problem-Solving Process*. The University of Chicago Press, Chicago, USA.
4. Konopka, 1983. *Social Group Work: A helping Process*. Prentice Hall, New Jersey, USA.
5. Lapworth, Phil, 2001. *Integration in Counselling and Psychotherapy: Developing a personal approach*. Sage Publications, New Delhi.

Web Resources

1. <https://www.apa.org/practice/guidelines>
2. <https://www.goodtherapy.org/learn-about-therapy/types/acceptance-commitment-therapy>
3. <https://www.goodtherapy.org/learn-about-therapy/types/dialectical-behavioral-therapy>
4. https://www.who.int/transplantation/Guiding_PrinciplesTransplantation_WHA63.22en.pdf
5. <https://www.learncbse.in/therapeutic-approaches-counselling-cbse-notes-class-12-psychology/>

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	10	13	14	12	12	9	12	11	12	10	10	10	13
Average	2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
FIELD WORK PRACTICAL IV: CONCURRENT FIELD WORK
COMMUNITY DEVELOPMENT (CSR SETTING)

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234FP1	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of CSR

Learning Objectives:

1. To develop an understanding of the nature and structure of the Organisation
2. To develop an understanding of the Strategic CSR Functions in all kinds of industries.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	identify the strategic CSR functions of different kinds of industries.	K1
2	understanding the nature, structure and role of organisations.	K2
3	demonstrate knowledge, skills, attitude and values required for working in the CSR sector.	K3
4	analyse the CSR functions of different kind of organisations	K4
5	evaluate the CSR regulation act applicable to the industries.	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate.

Units	Contents	No. of Hours
I	CSR: Concept, definition, scope, Evolution of CSR, CSR and social legitimacy, The evolving role of stakeholders, Moral and economic arguments for CSR	18
II	CSR policy and governance, Stakeholder engagement, Environmental assessments, Theories & Models of CSR.	18
III	Community investment and evaluation, CSR and human resource management, Reporting and communications	18
IV	Introducing a systems-based approach to developing CSR, Assessing the current state of a company's CSR activities, Linking CSR to brands and reputation, Stakeholder engagement.	18
V	Implementing CSR programmes, Monitoring and measuring the impact of CSR programs, Company Act: 2013	18
	Total	90

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
CO6	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	14	16	17	15	15	12	15	14	14	13	13	13	16
Average	2.3	2.7	2.8	2.5	2.5	2	2.5	2.3	2.3	2.2	2.2	2.2	2.7

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
FIELD WORK IV: CONCURRENT FIELD WORK
HUMAN RESOURCE MANAGEMENT (SERVICE SECTOR)

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234FP1	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of application of HRM

Learning Objectives:

1. To develop an understanding of the nature and structure of the Organisation
2. To develop an understanding of the Strategic HR functions in the Service Sector

Course Outcomes

On the successful completion of the course, students will be able to:		
1	identify the strategic human resource functions of the service sector.	K1
2	understanding the nature, structure and role of organisations of the service sector	K2
3	demonstrate knowledge, skills, attitude and values required for working in service sector in the areas of personnel management, labour welfare, industrial relations	K3
4	analyse the business operations and functions of organisations of the service sector.	K4
5	evaluate the labour legislations applicable to service sector	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate.

Units	Contents	No. of Hours
I	Understanding of the Organisation, its financial standing, Organisation structure, competitors and market share	18
II	Understanding of Human Resource planning, job analysis, job description and Recruitment process; Establishing rapport with the personnel and understanding HRD functions	18
III	Gain insights into HR policies related to Employee engagement, Employee relations, Grievance handling, talent management, Reward system, Compensation management, Performance Management etc.	18
IV	Conducting research project, assignments pertinent to service sector; Undertake analysis/ projects relevant to the Organisation	18
V	Legislations applicable to the Organization	18
	Total	90

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV
FIELD WORK IV: CONCURRENT FIELD WORK
FIELD WORK FOR PSYCHIATRIC SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234FP1	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of different Psychiatric setting

Learning Objectives:

1. To know and understand the functions of hospital
2. To make the students aware of different settings for Psychiatric Social Work.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	knowing the different kinds of NGOs working for the different kinds of communities in solving the problem in the personal environment context.	K2
2	apply the role of social worker in health setting.	K3
3	analyse the role of multidisciplinary team in a hospital.	K4
4	evaluate the role, characteristics and skills of a social work and critically evaluate the same.	K5
5	develop theoretical expertise and knowledge in health setting.	K6

K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate; K6-Create

Units	Contents	No. of Hours
I	Orientation Phase 1. Field work orientation on structure of the programme 2. Explaining the skills is required for social workers in health care setting. Identification of the field of interest to develop the aptitude for the same	18
II	Induction Phase I To understand the Structure and functions of administration in Medical Setting. To identify the role of Psychiatric Social Work Identify the needs of the patients and caregivers in hospital.	18
III	Induction Phase II Applying their skill in Psychiatric Social Work. Assessment on the role of Social Worker in Hospital.	18
IV	Implementation Phase Apply the theoretical knowledge for solving the problems of patients and Application of Psychiatric Social Work practice.	18
V	Case study analysis and apply problem solving and strength based approach.	18
	Total	90

Feedback and Evaluation

1. The students will be evaluated based on their contribution and participation in the agency's activities.
2. Detailed report on the community where they worked.
3. Report writing and documentation
4. Attendance (Field work and conferences attended by the trainee)
5. Internal & external Viva Voce examination

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong

2 – Medium

1 - Low

**SEMESTER IV
CORE RESEARCH PROJECT**

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234RP1	4	2	-	-	5	6	90	25	75	100

Prerequisites: Enhance the abilities to prepare project report.

Learning Objectives:

1. To develop Research Attitude and Aptitude in basic research process
2. To develop an ability to see the linkages between practice, research, theory and their roles.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	students will be able to conceptualize, formulate and conduct research project.	K1
2	enable to see the linkages between practice, research, theory and their roles	K2
3	apply skills for use of library and documentation services for research.	K3
4	acquire analytical skills within the field of social work research	K4
5	evaluate the application of statistics in social work research	K5

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K5-Evaluate.

Units	Contents	No. of Hours
I	<p>Aspects that need to be considered in designing and conducting a research study: Selection and formulation of a Research problem Identifying and defining concepts, variables Formulation of hypothesis and testing hypothesis Preparation of a study proposal Understanding Research Design patterns Scope and Coverage Population/Universe of a study. Need for studying a cross section of the Universe (Sample) Study of the Available Sampling patterns (Probability/Non-Probability, Deciding the sample size and assessing error, Problems and advantages of sample studies.</p>	18
II	<p>Planning and Implementation of data collection Identification of data need, Use of secondary data Primary data collection schemes and choice of a scheme Preparation of a tool of data collection, and Problems in data collection Data processing methods Steps involved in data processing Preparing a data processing scheme, Taking decision on how the data are to be organized and presented, Analysis of data and use of Statistics in data analysis, Use of technological tool in data processing and analysis. Application of Logical Reasoning and Statistics Use of logical reasoning, Application of Statistical modules Study of available statistical programme and their application on research data, Understanding the uses and misuse of statistical procedures Study Designs (A student can carry out research by using one of the following methods or combination of methods: Case study, Survey and Experimental study)</p>	18

III	<p>Format of the Research Report</p> <p>Each research shall consist of the following sections.</p> <p>Section I Preliminaries</p> <p>Section II Body of the Report</p> <p>Section III Annexures</p> <p>Section I Preliminaries: It is a formal general section and shall have following details</p> <ol style="list-style-type: none"> 1. Title page 2. A Face sheet having details regarding the title of the study, name of the researcher, name of the guide, Head of the department, institution through which the study has been undertaken university and year of the work 3. Forward/ Acknowledgement 4. Table of contents with page Nos 5. List of tables charts and graphs 6. Certification from the guide <p>Section II Body of the Report: It is a formal technical section which shall consist of following chapters.</p> <ol style="list-style-type: none"> 1. Introduction 2. Review of Literature 3. Methodology 4. Data presentation and Analyses 5. Major Findings and conclusion <p>However, the number of Chapters appearing in the body of report can be more, if the student decides to increase chapters. The aim of each chapter shall be considered while preparing the chapter</p> <p>Section III Annexure: This section shall consist of all such additional information that are not disclosed in the body of the report</p> <ol style="list-style-type: none"> a) A copy of the tool/tools of data collection. b) Additional statistical tables c) Bibliography d) Photographs etc. 	18
IV	<p>CHAPTER 1 Introduction: The purpose of this chapter is to introduce the problem/topic of research. Here the student has to discuss the problem under analysis in relation to its importance and highlight need for undertaking the study. The concepts, variables, hypothesis used in the study have to be explained in this Chapter.</p> <p>CHAPTER 2 Review of Literature: The purpose of this chapter is to gather information review literature and studies conducted earlier on the same topic based on which one can draw out the relevance of the present study.</p> <p>CHAPTER 3 Methodology: In this chapter the student has to outline as clearly as possible the, procedure used by him/her in the project undertaking.</p> <ol style="list-style-type: none"> 1. The objectives of the research should be clearly stated following which the other issues are to be discussed 2. Coverage i.e. Population and Sample. 3. Data collection: Time duration; methods and tools used, difficulties faced in data collection. 4. Scheme involved in data processing and mode of data presentation. (Editing, classification, coding tabulation, graphs). If processed by the 	18

	computers, a brief discussion on the scheme has to be explained 5. Report Design: A brief discussion on the arrangement or chapterisation of the report could be included here.	
V	CHAPTER 4 Data Presentation and Analysis: This chapter shall present the findings of research. Appropriate mode of data presentation such as charts, graphs and diagrams and descriptive analysis/ interpretations of data are undertaken here. CHAPTER 5 Major Findings and Conclusion: This chapter shall present in a summarized form, the major findings as well as the conclusions arrived at, along with recommendations and suggestions if any for further research and intervention in the area of the study.	18
	Total	90

Textbooks

1. Ahuja, Ram 2001. *Research Methods*, Rawat publications, Jaipur
2. Alston, M Bocoles, W, 2003, *Research for Social Workers- An Introduction to Methods*, Rawat Jaipur.

References Books

1. Baker, Therese, 1994. *Doing Social Research*, McGraw Hill, Singapore
2. Laldas, D, K, 2000. *Practice of Social Research*, Rawat, Jaipur.
3. Mikkelsen, Britha, 2005. *Methods for Development Work and Research – A new Guide* for Sage.
4. Practioners, Sage Publications, New Delhi.
5. Singh, Jaspal, 2001. *Methodology and Techniques of Social Research*, New Delhi, Kanishka.

Web Resources

1. https://onlinecourses.nptel.ac.in/noc20_ge01/preview
2. https://onlinecourses.nptel.ac.in/noc20_hs78/preview
3. <https://academic.microsoft.com/>
4. <https://www.refseek.com/>
5. <https://core.ac.uk/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	11	12	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.2	2.4	2	2	2	2.6

3 – Strong

2 – Medium

1 - Low

SEMESTER IV
BLOCK FIELD WORK TRAINING III: INTERNSHIP

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234BF1	-	-	-	-	2	-	-	25	75	100

Prerequisites: Basic understanding to apply suitable Social Work Methods in the respective Field

Learning Objectives:

1. To develop enhanced practice skills and integrate learning.
2. To practice and greater understanding of reality situations through involvement in day to day work.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	explain the competencies required for practicing social work methods	K2
2	demonstrate professional skills during on-the-job training	K3
3	analyse professional competence by adhering to professional standards	K4
4	evaluate the block field for the development of the institution / organization.	K5
5	prepare a module and report for the block field work.	K6

K2-Understand; K3-Apply;K4-Analyze;K5-Evaluate; K6-Create

Units	Contents
I	<p>PHASE – I : Identification of Organization</p> <ul style="list-style-type: none"> • The objectives of Block placements are explained. • The agency for the placement has to be finalized appropriately before the end of the IVsemester. • In consensus with the specialization course teachers the student will identify the rightorganization for one month Block placement
II	<p>PHASE – II : Approval for the Organization</p> <ul style="list-style-type: none"> • Approaching the organization and getting Confirmation for Block Placement with a formal Confirmation Letter from the Organization. • Submission of Letter of induction to the respective guide.
III	<p>PHASE – III : Induction and Training</p> <ul style="list-style-type: none"> • Induction of trainees in the organization with a formal orientation by the organization. • The trainee will work in the organization for 30 working days. • The day today supervision will be done at the agency/organization. • Submission ofweekly reports (Learning & Observations) along with daily time sheets
IV	<p>PHASE – IV : Termination</p> <ul style="list-style-type: none"> • Monitoring the performance of the student will be done at the organization • Submission of letter of completion from the organization duly signed by the authoritieswill be submitted
V	<p>PHASE – V : Evaluation and Report Preparation</p> <ul style="list-style-type: none"> • After the Completion of training, the process of evaluation is executed based

	<p>on the performance of the students through the submitted weekly Reports.</p> <ul style="list-style-type: none"> After the completion of the block placement the student has to submit a consolidated report of the activities undertaken and the experiences gained during the training period.
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**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
Total	11	13	14	12	12	9	12	14	14	10	10	10	13
Average	2.2	2.6	2.8	2.4	2.4	1.8	2.4	2.3	2.3	2	2	2	2.6

3 – Strong 2 – Medium 1 - Low

SEMESTER IV**SELF-LEARNING COURSE: ADDICTION INTERVENTION AND REHABILITATION**

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP234SL1	-	-	-	-	1	-	-	25	75	100

Prerequisites: Understanding the Social behaviour and thought

Learning Objectives:

1. To understand the importance of basics of addiction
2. To inculcate the community based rehabilitation

Course Outcomes

On the successful completion of the course, students will be able to:		
1	define the basics of addiction	K1
2	understand the drug addiction	K2
3	articulate the technology of addiction	K3
4	analyse the characteristics of the intervention	K4
5	design the monitoring and evaluation.	K6

K1-Remember; K2-Understand; K3-Apply; K4-Analyze; K6-Create

Units	Contents
I	Basics of Addiction Meaning, Definition, Concept and characteristics of addiction, Neurological basis of addiction, Theories of addiction, 4c's of addiction, Role of emotions in addiction
II	Drug addiction Drug use, abuse and dependency, Types of drugs : Stimulants, Depressants, Hallucinogens, Opiates and Opioids, Marijuana
III	Technology of Addiction Gaming addiction, Social Media addiction, Pornography addiction, Online gaming addiction Online shopping addiction, Digital Dementia, FoMO and NoMO.
IV	Intervention Cognitive Behavioural therapy, Behavioural Interventions: Contingency Management, Motivational Enhancement Therapy, Motivational Interviewing, Mindfulness based relapse pattern.
V	Community based rehabilitation Definition, Goals and objectives. Creation of a positive attitude, provision of rehabilitation, Serving education and training opportunities, Creation of micro and macro income generation opportunities, monitoring and evaluation.
	Total

Textbooks:

1. Madan, G.R,2002 *Indian Social Problems*, Allied Publishers Pvt. Ltd ,Mumbai.
2. Morgan, C.T., King, R.A., Weisz, J.R., &Schopler, J ,2004. *Introduction to Psychology.*: Tata Mc Graw-Hill book Co, New Delhi

Reference Books

1. Ram Ahuja, 2014.*Social Problems in India* ,Third Edition ,Rawat Publications.
2. Rawat, H, 2007. *Sociology Basic Concepts*. Jaipur: Rawat Publications
3. Shah, G, 1990. *Social Movements in India: A Review of Literature*, Sage Publications, New Delhi

4. Zastrow, C. & , K, 2010. *Understanding Human Behavior and the Social Environment*. Nelson-Hall, Chicago
5. Elgin, F.H.& David, C, 2017.*Social Science- An Introduction to the Study of Society*. (13th ed.), Pearson, Newyork

Web Resources

7. www.egyankosh.ac.in/handle/123456789/43
8. <https://www.epw.in>
9. <https://onlinelibrary.wiley.com>
10. <https://www.frontiersin.org>
11. <https://sagepub.com>
12. <https://ir.inflibnet.ac.in>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
Total	8	14	10	12	12	12	11	14	14	12	13	11	9
Average	1.6	2.8	2	2.4	2.4	2.4	2.2	2.8	2.8	2.4	2.6	2.2	1.8

3 – Strong 2 – Medium 1 – Low

SEMESTER – III & IV
LIFE SKILL TRAINING – II - VALUES

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
PG23LST2	1	-	-	-	1	1	15	50	50	100

Pre-requisites: Value education-its purpose and significance in the present world

Learning Objectives

1. To guide students in making wise choices and decisions, and to help them discover the true purpose of their lives.
2. To ensure students not only grasp the concept of values but also incorporate them into their actions and attitudes.

Course Outcomes

On completion of this course the student will be able to		
1	recognize the perception of life and lead a positive life	K1
2	understand relationship with family, friends and the society	K2
3	develop as socially responsible citizens.	K3
4	assess goals, fix targets and value life	K4
5	create a peaceful, communal community and embrace unity.	K6

K1-Remember; K2-Understand; K3-Apply; K4 – Analyse; K6- Create

Units	Contents	No. of Hours
I	Positive Thinking - Why you should change your thinking? – How to become a better thinker- Putting yourself in the right place to think- Portrait of the good thinker. Habits- Habits vs. Addiction- Why are life styles changes so difficult to hold on to? - Habit Swapping.	3
II	Art of Listening- Many faces of speech- To be truly present- Valuing the other- Activating the subconscious. Leadership- Introduction- Who is a better leader? - Qualities of a Leader- You too can be a leader.	3
III	Interpersonal Relationship- Introduction - Factors that build trust- Steps to build a positive personality. Managing Emotions- 7 'Root' emotions- Importance of managing emotions- Why is it important to manage emotions?	3
IV	Stress Management – Highly effective tips for relieving stress- Fast-Acting Self Relief Strategies. Anger Management: Effects of anger – Tips to reduce anger – Anger warning signs – Identify your triggers – Ways to cool down your anger.	3
V	Forgiveness- What is forgiveness- Value of forgiveness- Benefits of forgiving- Self-forgiveness. Gratitude – What is gratitude? – How gratitude arises? –Features of gratitude – Gratitude is recognizing and acknowledging.	3
TOTAL		15

Self-Study	Salient values for life, Human Rights, Social Evils and how to tackle them, Holistic living, Duties and responsibilities.
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Reference Books

1. Holy Cross College (Autonomous), Nagercoil (2007). Foundation Course Life's Challenges. Sipca Computers.
2. Mathew, Sam (2010). Self Help Life Book. Opus Press Publisher.
3. Romuald Andrade. (2015). *Habit Triggers: How To Create Better Routines And Success Rituals To Make Lasting Changes In Your Life*. Kindle Edition.
4. William Fergus Martin. (2014). *Four Steps to Forgiveness: A Powerful Way To Freedom, Happiness And Success*. Findhorn Press.
5. Robert A. Emmons and Joanna Hill (2001). *Words Of Gratitude for Mind, Body, and Soul*. USA: Templeton Foundation Press.

Web Resources

1. <https://www.mayoclinic.org/healthy-lifestyle/stress-management/in-depth/positive-thinking/art-20043950>
2. <https://jamesclear.com/habits>
3. <https://www.skillsyouneed.com/ps/managing-emotions.html>
4. <https://emeritus.org/in/learn/what-is-leadership/>
5. <https://www.verywellmind.com/how-to-maintain-interpersonal-relationships-5204856>